

ALAMANCE COUNTY TRANSPORTATION AUTHORITY
BOARD MEETING
July 15, 2026 3:00 PM

1. Call to Order ACTA Board Meeting – Chair Michael Snyder
2. Welcome and Introductions
3. Speakers from floor
4. Approval of Agenda
5. Consent Agenda [Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.]
 - a. Approval June 17, 2026 Meeting Minutes (Pgs. 3 - 6)
 - b. Trip Volume (Pgs. 7 - 9)
6. Financial Review – Catherine Walker
 - a. Profit & Loss Statements (Pgs. 10 - 12)
 - b. Balance Sheet (Pg. 13)
 - c. Cost Allocation - Funding Detail (Pg. 14)
7. Director Updates – Peter Murphy
 - a. ADA Policy Update (Pgs. 15 - 17)
 - b. Transit Planning Update (Pg. 18)
 - c. Annual Review/Approval of ACTA's Public Transportation Agency Safety Plan (PTASP) (Pgs. 19 - 22)
8. Operations Update – Andrew Reichl
9. Other Business:
 - a. Safety Consultant Rate Review
10. Next Scheduled Meeting Date: August 19, 2026 3:00 P.M.
11. Adjournment

Recommended Board Action:

- 1) The Board moves to approve the Meeting Agenda including Consent.
- 2) The Board moves to approve the monthly finance reports as presented.
- 3) The Board moves to approve ACTA ADA policy revision.
- 4) The Board moves to approve the PTASP Safety Target review as presented.
- 5) The Board moves to approve the Safety Consultant rate as presented.

Alamance County Transportation Authority

June 17th, 2026 – Minutes

A meeting of the Alamance County Transportation Authority Board of Trustees was held on **Wednesday, June 17th, 2026** in the ACTA conference room located in ACTA's facility at 128 Electric Avenue, Burlington, NC 27215.

Members present: Michael C. Snyder, Chairperson Board of Directors
Steve Carter, Vice Chairperson Board of Directors
Ian Baltutis, Board Member
Ricky Hall, Treasurer

Others present: Peter Murphy, Executive Director – Via Teleconference
Catherine Walker, Accounting / HR Manager
Andy Reichl, Operations Manager

Call to Order – Mr. Snyder called the meeting to order at 3:06 pm.

Agenda Approval - Mr. Snyder called for the approval of the agenda and consent agenda. Mr. Hall moved to approve the agenda. Mr. Carter seconded the motion, and the motion passed unanimously.

May 19th, 2026 Minutes – Mr. Snyder called for the approval of the May 19th meeting minutes. Mr. Hall moved to approve the minutes, Mr. Baltutis seconded the motion, and the motion passed unanimously.

Financial Review – Mrs. Walker stated that all financial reports have been completed.

Profit & Loss & Balance Sheet – Mrs. Walker noted that numbers are tracking as expected.

ACTA 2026 Budget Review/Approval – Fiscal year 25's vehicles have been added to this budget, should they be delivered before year end.

ACTA 2027 Budget Review/Approval – Fiscal year 26 and fiscal year 27 vehicles have been moved to this budget, as delivery is not expected until after Fiscal Year 26 end. Specified amounts were used when available and a seven percent increase was applied to other expenses.

Mr. Snyder called for the approval of the financial reports as presented. Mr. Hall made the motion to approve, Mr. Baltutis seconded the motion, and the financial reports were unanimously approved.

Mr. Snyder called for the approval of the ACTA 2026 Budget as presented. Mr. Hall made the motion to approve, Mr. Carter seconded the motion, and the financial reports were unanimously approved.

Mr. Snyder called for the approval of the ACTA 2027 Preliminary Budget as presented. Mr. Hall made the motion to approve, Mr. Baltutis seconded the motion, and the financial reports were unanimously approved.

Director Updates

Medicaid / DSS – Mr. Murphy recounted conversations with DSS, with a 3.2% increase received for Medicaid trips following a 5% increase from last year. ACTA has consistently come in under cost for these trips. This will bring DSS to a base cost of \$32.50, plus mileage rate beyond 7 miles. This is specific to DSS direct trips, while ACTA still received Modivcare and MTM trips. Mr. Murphy requested approval to sign the contract from the board.

DSS remains 60% of ACTA's Medicaid trips, while Modivcare and MTM make up 40% of ACTA's non-emergency medical transportation.

Mr. Snyder called for a motion to approve DSS contract signing as presented. Mr. Hall made the motion to approve, Mr. Carter seconded the motion, and the motion passed unanimously.

Alamance County Transportation Proposal – Mr. Murphy discussed the proposal for ACTA providing transportation service to the Alamance County Administrative Offices/Courthouse and Alamance Community College, allowing Burlington Link Transit to focus on improving service frequency within Burlington and other high-demand corridors.

Under Burlington's current proposal, Orange Route 2 would operate only every two hours, resulting in longer travel times, reduced service frequency, and duplication of services ACTA already provides. The proposal would also increase Alamance County's annual contribution from \$25,000 to \$38,022.

ACTA can absorb the additional annual trips using its existing demand-response and microtransit services at minimal cost, without exceeding the original \$25,000 funding level. This approach would maintain access to key destinations, improve transportation efficiency, reduce service duplication, support riders in lower-density areas, and save Alamance County more than \$13,000 annually.

Mr. Murphy discussed the planned decrease in service between Link Transit and Alamance County. The route in question will become a two-hour route, which does not effectively serve the Graham and Alamance Community College stops.

The Link Transit manager stated objection in a provided letter. It noted that there would be another bus added to the route but failed to address the length of the route or provide any additional route details. It additionally provided inaccurate descriptions of ACTA services.

ACTA is already serving the areas addressed by the two-hour long route and would be better able to serve these areas with demand-response and MicroTransit service. Riders would be connected to the Link Transit service at different stops along their routes. Through the budget process, Link also requested additional funds from the county. However, Burlington's budget presented \$25,000 from Alamance County, and \$6,000 each that Green Level, Haw River, and Mebane will be paying. These municipalities have not approved funding as presented in Burlington City Council's budget. With ACTA providing service at those two stops, Link would be able to reallocate resources and improve services to other areas in their service zone. ACTA would also be able to serve these stops at a lower cost. It was additionally clarified that ACTA has not requested a \$200,000 loan from the county in over two years. There were other inaccuracies discussed, such as Grant funds designated to ACTA as a pass-through and not a direct cost to the county.

There was discussion regarding a motion surrounding the proposal. Mr. Murphy stated that Graham has supported the demand-response model by contributing funds for the first time and updating their planning documents to support the demand-response transportation model proposed by ACTA. However, because of one fixed-route bus stop, Graham's population used to determine 5307 funding is redirected to Burlington Link.

Mr. Baltutis proposed additional insight. The Orange Route is a historically difficult route to serve the community with its extended length and rural characteristics. There is ACC, new industrial complexes, and the public safety facility to consider when proposing transportation solutions. Mr. Baltutis suggested there could be a roundtable to discuss the solution to serving these areas, noting ACTA's model is a viable option for the service area.

The cost of the fixed route is far more significant than demand response services provided by ACTA. The population and propensity to use the route is not large enough to support a fixed route service at this time.

It was discussed that the proposal move forward so that all transportation options are fully considered. Link Transit's push into other municipalities is losing focus on the service that needs to be addressed in Burlington. Mr. Baltutis expressed hope that this would be a conversation starter to better serve the citizens of Alamance County.

Mr. Hall noted that this is historically the first time Graham has supported an outside service to provide transportation to its citizens. He also stated that the MPO should transfer the 5307 funding for Graham's population to ACTA.

Mr. Hall made a motion to approve that ACTA presents its proposal to Alamance County, and Mr. Carter seconded the motion. The motion passed unanimously.

Microtransit – Mr. Murphy discussed the meeting with the NCDOT. Numbers have increased, and zone-to-zone pricing is now \$2 a trip. New sign-ups have increased as well. Seven trips resulted immediately from the thirty-nine new accounts created.

It was noted that ACTA is slated to break 70,000 trips this year, compared to last year's 60,000 trips.

Mr. Hall asked if ACTA had approval to drop off riders at Buc-ee's. There was discussion surrounding who will be dropped off there, and why. Mr. Murphy noted that ACTA trips will consist of employees of Buc-ee's, not typical customers. It will be served with a stop nearby, but ACTA will avoid the traffic in the parking lot. Estimated employment will be around 200 people.

Mr. Murphy stated ACTA is working with the NCDOT consultants to expand the Mebane territory. ACTA is still the only system that is running microtransit in tandem with regular door-to-door service. This makes costing the service more difficult than having standalone microtransit service but is noted as the most cost-effective model.

With the upcoming transit study for ACTA, addressing agency hours will be a subject of study. This can address where fixed-route versus demand-response service is needed.

Operations Update – Mr. Reichl discussed training two new dispatchers. One dispatcher is fully trained, and ACTA will begin training the backup dispatcher soon. ACTA's current dispatcher will be retiring July 1st. There has been a transition to a new driver app, and there have been some issues. There may be a new 25-foot bus delivered before the end of the year. Shortly after, three 20-foot buses will be delivered. Seventeen buses in total are scheduled for replacement within the next nine months.

Other Business –

Renewal of Audit Contract with Duncan Ashe – Mr. Murphy stated that Duncan Ashe has only increased by \$180.

Mr. Snyder called for a motion to approve the Duncan Ashe contract. Mr. Carter made a motion to approve, Mr. Hall seconded the motion. The motion passed unanimously.

Vehicle & Liability Insurance – Mr. Murphy stated that the liability insurance has increased but there is no better pricing available.

Worker Compensation Insurance – Mr. Murphy reviewed the Workers Compensation Insurance, and it has increased with the current provider, but was still less than competitive quotes from last year.

Mr. Snyder called for a motion to approve the Vehicle, Liability and Workers Compensation Insurance renewals. Mr. Hall made a motion to approve, Mr. Baltutis seconded the motion. The motion passed unanimously.

Employee Benefits – Mr. Murphy discussed the health insurance renewal. The only option to lessen costs to ACTA would be to have the employees absorb the increase, or decrease coverage. Management does

not recommend that change. ACTA realizes offsetting savings though the purchase of supplemental coverage recently approved for members that age out.

Mr. Hall made a motion to approve the health insurance plans as presented, Mr. Baltutis seconded. The motion passed unanimously.

Motion to adjourn – There was a motion to adjourn by Mr. Hall, and seconded by Mr. Carter, with unanimous approval.

The meeting adjourned at 4:18 pm. The next meeting will be Tuesday, July 15th at 3:00 pm at 128 Electric Avenue, Burlington, NC 27215.

Respectfully submitted,

Catherine Walker

Approved: _____

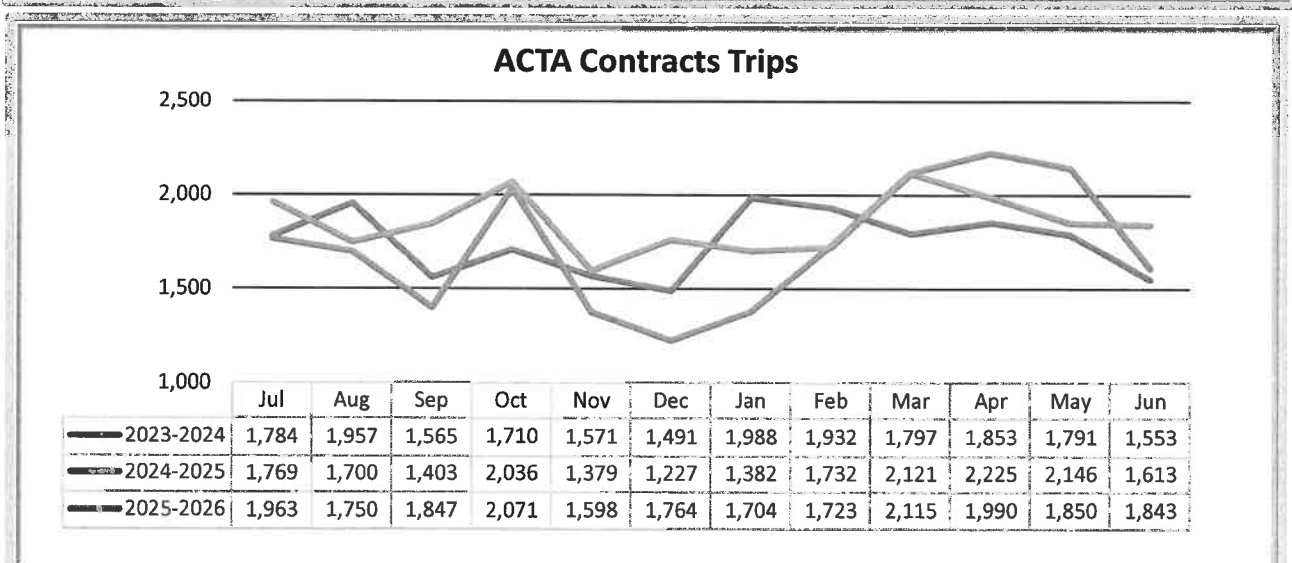
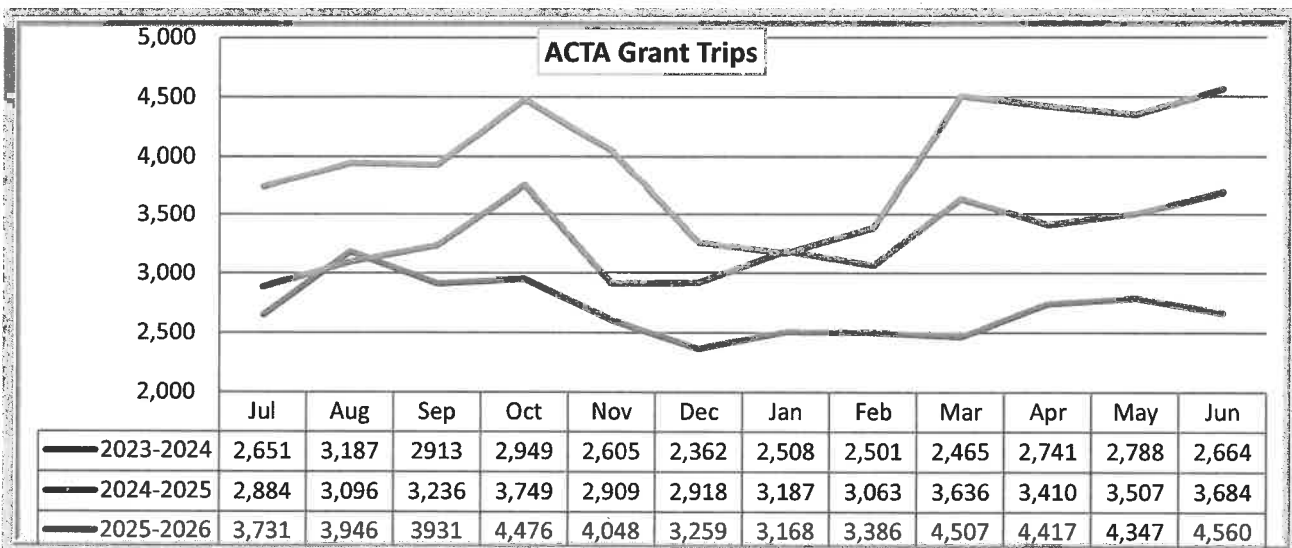
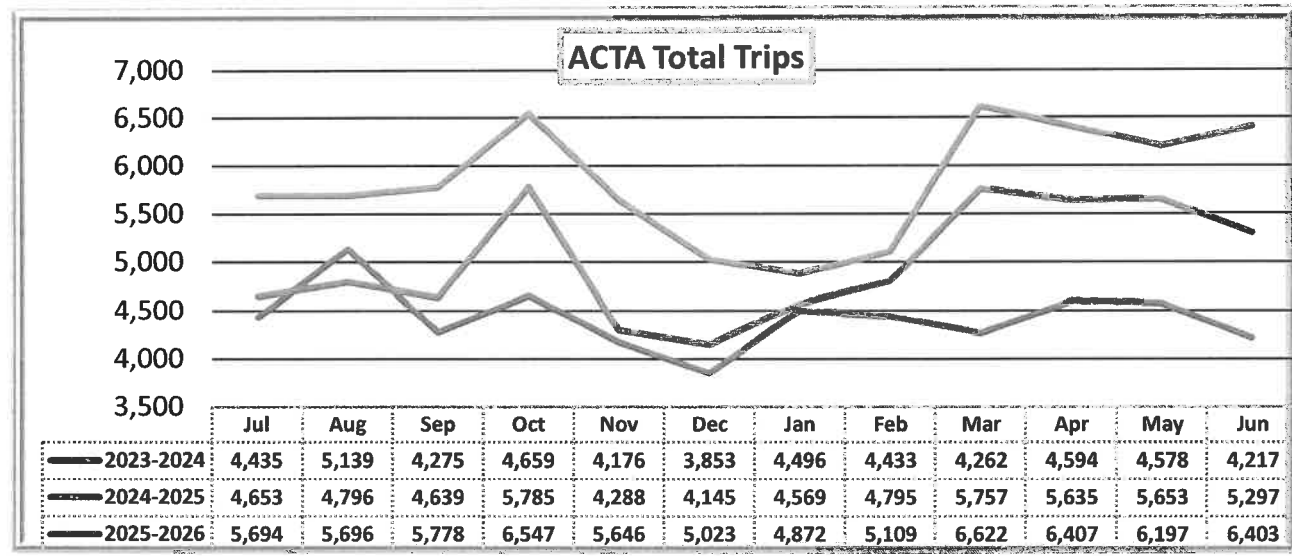
Michael C. Snyder, Chairperson Board of Directors

Trip Comparison Report - FY 2026

	Number of Trips in FY 2025	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	Mar. 2026	Apr. 2026	May 2026	Jun. 2026	Year to Date
GRANTS														
5310 ACTA EDTAP 440ED (ACTA)	1,127.00	75.00	81.00	73.00	340.00	340.00	294.00	157.00		343.00	312.00	350.00	391.00	2,756.00
5310 Friendship Ctr EDTAP 440FC	1,801.00	150.00	151.00	149.00	125.00	125.00			271.00					971.00
TOTAL EDTAP	2,928.00	225.00	232.00	222.00	465.00	465.00	294.00	157.00	271.00	343.00	312.00	350.00	391.00	3,727.00
Transfer to 5310	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET EDTAP	2,928.00	225.00	232.00	222.00	465.00	465.00	294.00	157.00	271.00	343.00	312.00	350.00	391.00	3,727.00
ACTA EMPLOYMENT WorkFirst	682.00	85.00	93.00	83.00	113.00	78.00	101.00	78.00	75.00	104.00	140.00	125.00	137.00	1,212.00
General Public - ACTA	2,168.00	112.00	220.00	141.00	316.00	249.00	294.00	271.00	323.00	421.00	390.00	405.00	297.00	3,439.00
General Public - ACC														-
RGP Southern Route	1,402.00	144.00	189.00	180.00	180.00	108.00	54.00							855.00
Transfer to Municipal Funding														
NET GENERAL PUBLIC	3,570.00	256.00	409.00	321.00	496.00	357.00	348.00	271.00	323.00	421.00	390.00	405.00	297.00	4,294.00
TOTAL ROAP (NET)	7,180.00	566.00	734.00	626.00	1,074.00	900.00	743.00	506.00	669.00	868.00	842.00	880.00	825.00	9,233.00
Dial-a-Ride Do not Collect- 5310 DAR Silver DNC 267G	1,613.00	135.00	138.00	324.00										597.00
Dial-a_Ride Medical 267M (5310 DAR silver)	2,953.00	208.00	206.00		235.00	339.00		341.00	342.00	388.00	344.00	347.00	356.00	3,106.00
Dial-a_Ride Medical 267M (ALL DAR)	4,566.00	343.00	344.00	324.00				341.00	342.00	388.00	344.00	347.00	356.00	3,129.00
Dial-a-Ride Intercounty 267M														-
DIAL-A-RIDE	4,566.00	343.00	344.00	324.00	235.00	339.00	-	341.00	342.00	388.00	344.00	347.00	356.00	3,703.00
Transferred to 5310														
NET DIAL-A-RIDE	4,566.00	343.00	344.00	324.00	235.00	339.00	-	341.00	342.00	388.00	344.00	347.00	356.00	3,703.00
GENERAL TRANSPORTATION (Cong. Meals & Friendship)	821.00	67.00	63.00	55.00		125.00		125.00	126.00	124.00	124.00	124.00	124.00	1,057.00
5310 Urban														-
5310 Rural (dnc, ooc, regular)	7,437.00	746.00	775.00	780.00	954.00	721.00	794.00	696.00	487.00	637.00	634.00	643.00	807.00	8,674.00
5310-ACC-Urban														-
5310-ACC-Rural														-
Net 5310	7,437.00	746.00	775.00	780.00	954.00	721.00	794.00	696.00	487.00	637.00	634.00	643.00	807.00	8,674.00
5307 Southern Alamance Route		349.00	355.00	338.00	338.00	338.00	169.00							1,887.00
5307 Urban Trips- Regular	13,283.00	1,228.00	1,395.00	1,492.00	1,554.00	1,330.00	1,271.00	#####	#####	#####	#####	#####	#####	18,981.00
5307 Urban Trips- OOC	311.00	4.00	9.00											13.00
5307-ACC														-
MicroTransit								50.00				45.00	16.00	

	Number of Trips in FY 2025	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	Mar. 2026	Apr. 2026	May 2026	Jun. 2026	Year to Date
Total 5307	17,156.00	1,581.00	1,759.00	1,830.00	1,892.00	1,668.00	1,440.00	#####	#####	#####	#####	#####	#####	20,992.00
5307 ARP	835.00	129.00	120.00	111.00	109.00	76.00	47.00	76.00	61.00	59.00	70.00	64.00	52.00	974.00
5307 CARES - Urban (reg & OOC)	846.00	93.00	52.00	75.00	97.00	105.00	117.00	166.00	179.00	233.00	239.00	276.00	279.00	1,911.00
5311 CARES	1,243.00	206.00	99.00	130.00	115.00	114.00	118.00	59.00	46.00	77.00	86.00	74.00	108.00	1,232.00
TOTAL GRANTS	39,279.00	3,731.00	3,946.00	3,931.00	4,476.00	4,048.00	3,259.00	#####	#####	#####	#####	#####	#####	47,776.00
Alamance Plaza	659.00	85.00	44.00	49.00	52.00	36.00	30.00	34.00	64.00	44.00	74.00	56.00	64.00	632.00
DSS - ALL	8,923.00	810.00	750.00	757.00	948.00	744.00	892.00	840.00	764.00	#####	965.00	922.00	950.00	10,400.00
Friendship Adult Day Services COG	848.00	61.00	65.00	103.00										229.00
Homecare Providers														
511 HC	17.00	-												-
Industries of the Blind, Inc.	1,549.00	76.00	20.00	114.00	133.00	94.00	65.00	61.00						563.00
ModivCare	5,647.00	601.00	555.00	512.00	610.00	464.00	582.00	564.00	649.00	722.00	656.00	570.00	540.00	7,025.00
MTM - was OneCall (AMB & WC)	819.00	73.00	81.00	61.00	72.00	73.00	46.00	42.00	56.00	55.00	27.00	36.00	27.00	649.00
5310 Orange Enterprises														
265VH	2,482.00	257.00	235.00	251.00	256.00	187.00	149.00	163.00	190.00	236.00	268.00	266.00	262.00	2,720.00
Vocational Rehab Alamance	-													-
TOTAL CONTRACT	20,951.00	1,963.00	1,750.00	1,847.00	2,071.00	1,598.00	1,764.00	#####	#####	#####	#####	#####	#####	22,218.00
ACTA TOTAL TRIPS	60,230.00	5,694.00	5,696.00	5,778.00	6,547.00	5,646.00	5,023.00	#####	#####	#####	#####	#####	#####	69,994.00
Attendants & Guests	5,890.00	586.00	531.00	269.00	148.00	123.00	208.00	169.00	229.00	284.00	225.00	198.00	211.00	3,181.00
OPSTATS Reported Trips														-

ACTA Trips by Month July 2023 - Apr 2026



Accrual Basis
(Excluding Depreciation)

Alamance County Transportation Authority
Profit & Loss

FY 2025-2026		2024-2025 Budget	Jul 25 Budget	25-Aug Budget	25-Sep Budget	25-Oct Budget	25-Nov Budget	25-Dec Budget	26-Jan Budget	26-Feb Budget	26-Mar Budget	26-Apr Budget	26-May Budget	26-Jun Budget	FY 2025-2026 Budget
Income	Grants (Net of Transfers and Unbillable)	2,611,704	199,410	156,017	559,610	170,816	145,481	295,030	109,986	140,064	206,658	173,982	168,508	286,144	2,611,704
	Contracts	590,715	51,699	44,961	34,011	66,151	43,401	50,721	47,954	46,470	57,126	51,292	47,907	49,024	590,715
	Fares														
	Interest, Other	(5,261)	618	1,401	1,172	877	941	1,104	(15,201)	709	826	697	683	912	(5,261)
	Sale of Surplus Property	16,200							16,200						16,200
Total Income		3,213,358	251,726	202,378	594,793	237,843	189,823	346,855	158,939	187,243	264,609	225,971	217,098	336,079	3,213,358
Operating Expense															
	Salaries, Wages, Fringe Benefits	1,428,349	121,753	106,329	106,180	163,780	98,859	144,590	101,051	92,373	106,631	143,818	101,127	141,859	1,428,349
	Supplies	28		28											28
	Maintenance	280,695	22,525	31,676	29,022	27,835	19,274	24,078	27,323	(11,229)	35,509	20,519	29,769	24,393	280,695
	Communications	8,616	670	669	695	747	696	836	695	671	831	671	671	764	8,616
	Other - Misc.	8,616	670	669	695	747	696	836	695	671	831	671	671	764	8,616
	Insurance	34,031	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	3,017	34,031
	PART	375						188						188	375
	Bad Debt Write Off														
Total Operating Expense		1,760,710	148,437	142,191	139,412	195,928	122,345	173,346	132,584	85,306	146,622	168,498	135,057	170,985	1,760,710
Administrative Expense															
	Salaries, Wages, Fringe Benefits	404,269	41,187	28,114	25,827	42,332	27,584	37,017	34,567	30,295	26,749	42,921	29,816	37,860	404,269
	Professional Services	26,649	968	1,414	1,698	1,307	654	12,977	1,571	1,238	834	1,725	1,002	1,261	26,649
	Other Supplies and Services	84,800	5,682	4,011	13,669	6,775	4,934	6,516	10,774	5,436	5,016	8,692	6,011	7,284	84,800
	Rent	75,600	6,200	6,200	6,200	6,200	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	75,600
	RouteMatch Maintenance	40,000	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	40,000
	Insurance and Bonding	131,675	10,920	10,920	10,920	10,920	10,920	10,920	10,920	10,920	10,920	11,550	10,920	10,920	131,675
	Non-Capitalized Equip & Furn														
	Bank Charges, Interest														
Total Administrative Expense		762,994	68,291	53,994	61,648	70,868	53,776	77,114	67,516	57,573	53,203	74,571	57,433	67,008	762,994
Total Operating and Administrative Expense		2,523,704	216,728	196,185	201,060	266,796	176,120	250,460	200,100	142,879	199,825	243,069	192,490	237,993	2,523,704
Other Expense - bad debt write-off															
Capital Expense		176,462													
Net Income		513,192	34,999	6,194	393,733	(28,953)	13,703	96,395	(41,160)	44,364	64,784	(17,099)	24,608	98,087	689,654
Trips		65,870	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	66,696
Cost Per trip		38.3	39.0	35.3	36.2	48.0	31.7	45.1	36.0	25.7	36.0	43.7	34.6	42.8	37.8
Admin Headcount		4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3
Operating Headcount		26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9

Accrual Basis
(Excluding Depreciation)

FY 2024-2025

Alamance County Transportation Authority
Profit & Loss

	2025-2026 Budget	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	12 Mo. Actual
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
Income														
Grants (Net of Transfers and Unbillable)	2,611,704	170,809	155,562	356,776	136,144	108,547	142,851	560,129	144,837	191,467	143,800	163,894	160,843	2,435,660
Contracts	590,715	51,699	45,142	34,011	66,151	43,401	50,721	47,954	46,470	57,126	32,013	47,907	47,284	569,858
Fares	0	60	60	60	60	60	60	60	170	295	43	8	23	959
Interest, Advertising	-5,261	759	612		456	279	188	331	323	358	579	593	758	5,233
Sale of Surplus Property & Tax true-up	16,200	24,968	-				-							24,968
Total Income	3,213,358	248,295	201,376	391,381	202,811	152,286	193,620	608,474	182,725	240,326	176,434	212,403	208,888	3,036,678
Operating Expense														
Salaries, Wages, Fringe Benefits	1,428,349	121,847	106,423	108,274	164,194	97,987	143,683	101,345	91,469	105,430	144,058	101,220	146,115	1,430,046
Supplies	28	-	28	-	-	-	-	-	1,427	-	-	-	19	1,474
Maintenance	280,695	22,168	31,209	24,338	27,781	18,712	20,624	25,447	(11,243)	35,428	18,174	29,910	29,867	272,415
Communications	8,616	700	669	695	747	696	836	695	671	831	671	371	711	8,293
Other - Misc.	8,616	305	(1,089)	(753)	(803)	(1,089)	(1,020)	(868)	(676)	(1,020)	(936)	(1,089)	(1,089)	(10,126)
Insurance	34,031	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	33,833
PART	375	-	-	-	-	-	188	-	-	-	-	-	-	188
Bad Debt Write Off	-	-	-	-	-	-	-	-	-	-	-	-	-	0
Total Operating Expense	1,760,710	147,839	140,060	133,373	194,738	119,127	167,130	106,625	85,666	144,783	164,767	133,232	178,443	1,736,122
Administrative Expense														
Salaries, Wages, Fringe Benefits	404,269	41,187	28,114	25,827	42,317	27,584	37,017	37,017	30,058	28,503	43,044	29,816	38,707	407,191
Professional Services	26,649	968	828	3,253	1,307	654	13,746	13,746	1,238	834	6,020	1,170	4,620	48,385
Other Supplies and Services	84,800	3,530	4,044	9,046	7,103	3,468	6,148	6,272	4,822	6,311	4,909	3,419	5,701	64,774
Rent	75,600	6,200	6,200	6,200	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	75,750
RouteMatch Maintenance	40,000	-	-	-	-	-	-	-	-	-	-	-	-	0
Insurance and Bonding	131,675	11,161	11,161	11,161	11,161	11,161	11,161	11,162	11,681	12,112	11,161	11,161	11,161	135,403
Non-Capitalized Equip & Furn	0	-	-	-	-	-	-	-	1,692	-	-	-	-	1,692
Bank Charges, Interest	0	-	-	-	-	-	-	-	-	-	-	-	-	0
Total Administrative Expense	762,994	63,046	50,347	55,487	68,238	49,216	74,422	65,361	55,841	52,110	71,484	51,916	66,539	733,195
Total Operating and Administrative Expense	2,523,704	210,885	190,407	188,860	262,977	168,343	241,551	171,987	141,506	196,893	236,271	185,148	244,982	2,469,316
Other Expense - Bad Debt Write-Off	0	-	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expense	176,462	-	0	0	0	0	0	0	0	0	0	0	0	209,136
Net Income	513,192	37,410	10,969	282,521	(60,166)	(16,057)	(47,732)	436,487	41,219	43,433	(59,837)	27,255	(36,094)	368,226
Trips	65,870	5,694	5,696	5,778	6,547	5,646	5,023	4,872	5,109	6,622	6,407	6,197	6,403	69,964
Cost Per Trip	\$38.3	\$37.0	\$33.4	\$32.7	\$40.2	\$29.8	\$48.1	\$35.3	\$27.7	\$29.7	\$36.9	\$29.9	\$38.3	\$35.3

Accrual Basis
(Excluding Depreciation)

FY2025-2026

Alamance County Transportation Authority
Profit & Loss

	June Month to Date			Actual YTD Var. (12 Mth)			12 Mo Actual		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
Grants (Net of Transfers and Unbillable)	160,843	286,144	(125,301)	2,435,660	2,611,704	(176,044)	2,435,660	2,611,704	(176,044)
Contracts	47,264	49,024	(1,760)	569,858	590,715	(20,858)	569,858	590,715	(20,858)
Fares	23	-	23	959	-	959	959	-	959
Interest, Advertising	758	912	(154)	5,233	(5,261)	10,494	5,233	(5,261)	10,494
Sale of Surplus Property	-	-	-	24,968	16,200	8,768	24,968	16,200	8,768
Total Income	208,888	336,079	(127,191)	3,036,678	3,213,358	(176,681)	3,036,678	3,213,358	(176,681)
Operating Expense									
Salaries, Wages, Fringe Benefits	146,115	141,859	4,256	1,430,046	1,428,349	1,696	1,430,046	1,428,349	1,696
Supplies	19	-	19	1,474	28	1,446	1,474	28	1,446
Maintenance	29,867	24,393	5,473	272,415	280,695	(8,280)	272,415	280,695	(8,280)
Communications	711	764	(53)	8,293	8,616	(323)	8,293	8,616	(323)
Other - Misc.	(1,089)	764	(1,852)	(10,126)	8,616	(18,742)	(10,126)	8,616	(18,742)
Insurance	2,819	3,017	(197)	33,833	34,031	(198)	33,833	34,031	(198)
PART	-	188	(188)	188	375	(188)	188	375	(188)
Bad Debt Write Off	-	-	-	-	-	-	-	-	-
Total Operating Expense	178,443	170,985	7,458	1,736,122	1,760,710	(24,588)	1,736,122	1,760,710	(24,588)
Administrative Expense									
Salaries, Wages, Fringe Benefits	38,707	37,860	847	407,191	404,269	2,921	407,191	404,269	2,921
Professional Services	4,620	1,261	3,360	48,385	26,649	21,735	48,385	26,649	21,735
Other Supplies and Services	5,701	7,284	(1,583)	64,774	84,800	(20,026)	64,774	84,800	(20,026)
Rent	6,350	6,350	-	75,750	75,600	150	75,750	75,600	150
RouteMatch Maintenance	-	3,333	(3,333)	-	40,000	(40,000)	-	40,000	(40,000)
Insurance and Bonding	11,161	10,920	240	135,403	131,675	3,729	135,403	131,675	3,729
Non-Capitalized Equip & Furn	-	-	-	1,692	-	1,692	1,692	-	1,692
Bank Charges, Interest	-	-	-	-	-	-	-	-	-
Total Administrative Expense	66,539	67,008	(469)	733,195	762,994	(29,799)	733,195	762,994	(29,799)
Total Operating and Administrative Expense	244,982	237,993	6,990	2,469,316	2,523,704	(54,387)	2,469,316	2,523,704	(54,387)
Capital Expense	-	-	(134,181)	-	-	-	-	-	-
Net Income	(36,094)	98,087	(133,712)	567,361	689,654	(92,494)	567,361	689,654	(122,293)
Trips	6,197	5,558	639	5,781	5,558	223	69,149	66,696	2,453
Cost Per trip	33	36	\$ (3)	34	38	3.46	\$ 35.71	\$ 38	\$ (2)
Admin Headcount FTEs	4	4	(0.19)	4	4	(0.64)	4	4.3	(0.51)
Operating Headcount FTEs	25	27	(1.5)	26	27	(0.6)	25	26.9	(2.38)

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3. PL Accrual FY 2025-2026 - June 2026

Balance Sheet - FY 2026

	June 30, 25	July 2025	August 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
ASSETS													
Current Assets													
Total 1100 - Cash (inc undep funds)	\$474,429	\$498,021	\$353,882	\$370,590	\$273,902	\$203,177	\$311,744	\$235,902	\$334,146	\$607,706	\$418,004	\$529,515	\$609,262
Total 1200A - Accounts Receivable	842,769	830,318	847,444	942,640	1,114,177	1,132,661	1,017,301	1,120,477	1,015,978	1,036,901	1,110,063	1,040,377	1,037,614
Prepaid Insurance	4,669	-5,817	163,266	191,780	237,443	225,519	252,528	244,057	230,630	217,203	200,834	184,465	259,924
Other Current Assets	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150
Total Current Assets	1,327,017	1,327,672	1,369,742	1,510,159	1,630,672	1,566,507	1,586,723	1,605,586	1,585,904	1,866,960	1,734,051	1,759,507	1,912,250
Fixed Assets													
1760 - Vehicles	1,999,933	2,056,510	2,066,747	2,128,546	2,128,546	2,128,546	2,128,546	2,138,142	2,194,343	2,194,343	2,194,343	2,194,343	2,194,343
1800 - Right to Use Leased Assets	252,924	252,924	252,924	252,924	252,924	252,924	252,924	193,413	193,413	193,413	193,413	193,413	193,413
500 - Other Fixed Assets	530,788	530,788	530,788	543,797	543,797	543,797	543,797	543,797	543,797	543,797	543,797	543,797	543,797
Total Fixed Assets	2,783,646	2,840,222	2,850,459	2,925,267	2,925,267	2,925,267	2,925,267	2,875,352	2,931,552	2,931,553	2,931,552	2,931,553	2,931,552
1800 - Accumulated Depreciation	(1,851,009)	(1,875,442)	(1,900,054)	(1,921,473)	(1,939,468)	(1,939,468)	(1,966,774)	(1,983,927)	(1,997,879)	(2,015,777)	(2,032,630)	(2,049,019)	(2,064,914)
TOTAL ASSETS	\$2,259,654	\$2,292,452	\$2,320,147	\$2,513,953	\$2,616,471	\$2,552,306	\$2,545,216	\$2,497,010	\$2,519,577	\$2,782,736	\$2,632,973	\$2,642,041	\$2,778,888
LIABILITIES & EQUITY													
Liabilities													
Current Liabilities													
2100 - Accounts Payable	\$17,765	\$9,228	\$29,399	\$29,826	\$75,861	\$33,598	\$9,630	\$39,373	\$25,778	\$98,571	\$32,649	\$30,303	\$90,691
Other Current Liabilities													
2300 - Accrued Expenses Payable	35,266	50,432	2	12,099	27,189	28,093	38,234	2	2	11,305	21,970	27,006	38,431
2400 - Accrued Liabilities	61,701	61,701	61,701	61,701	61,701	61,701	61,701	66,646	66,646	66,646	66,646	66,646	66,646
2410 - Leased Liability	232,470	232,470	232,470	232,470	232,470	232,470	232,470	166,862	166,862	166,862	166,862	166,862	166,862
2600 - Deferred Revenues	38,241	38,241	38,241	38,241	38,241	38,241	38,241	0	0	0	0	0	0
2761 Loan - Alamance County	-	-	-	-	-	-	-	-	-	-	-	-	0
Total Other Current Liabilities	367,678	382,844	332,414	344,511	359,601	360,505	370,646	233,510	233,510	244,813	255,478	260,514	271,939
Total Liabilities	385,444	392,072	361,813	374,337	435,462	394,103	380,276	272,883	259,289	343,384	288,127	290,817	362,630
Equity													
Opening Bal Equity													
Total 2810 - Contributed Capital	-	-	-	-	-	-	-	-	-	-	-	-	-
2810 Goodwill	-	-	-	-	-	-	-	-	-	-	-	-	-
2820 - Investment in Fixed Assets	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	2,182,642	2,182,642	2,182,642	2,182,642	2,182,642	2,182,642
2825 - Lien Reduction	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,560,334)	(1,560,334)	(1,560,334)	(1,560,334)	(1,560,334)	(1,560,334)
2830 - Unrestricted Net Assets	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)
To 2900 - Fund Balance/Retained Earnings	458,688	458,688	458,688	458,688	458,688	458,688	458,688	\$539,754	\$539,754	\$539,753	\$539,754	\$539,754	\$539,753
3900 - Retained Earnings	1,337,408	1,426,692	1,471,098	1,471,098	1,471,098	1,471,098	1,471,098	1,425,670	1,425,670	1,425,670	1,425,670	1,425,670	1,425,670
Net Income	78,114	14,999	28,546	209,830	251,223	228,417	235,154	258,705	294,866	473,929	378,424	385,801	450,835
Total Equity	1,874,210	1,900,379	1,958,332	2,139,616	2,181,010	2,158,204	2,164,941	2,224,128	2,260,289	2,439,352	2,344,847	2,351,225	2,416,257
TOTAL LIABILITIES & EQUITY	\$2,259,654	\$2,292,451	\$2,320,145	\$2,513,953	\$2,616,472	\$2,552,306	\$2,545,217	\$2,497,011	\$2,519,578	\$2,782,736	\$2,632,974	\$2,642,042	\$2,778,888

Alamance County Transportation Authority Exp.		5307 Urban OGC & 5307 Gen Public & 5307 KUBS Capital	5307 CARE1 - Urban & 5307 FTA ARP	5310	5311 CARE1 - Rural	ROAD EDIAP	ROAD EMPLOYMENT	ROAD GEN PUBLIC	COG Dis-a-Ride (Medical) PTRS	COG (General) CONG. MEALS & Friendship - PTRC 264	DIS	CONTRACT	MOBILE/STATION	TOTAL
Reimbursement YTD														
Average Revenue Miles Trip		8.1	8.1	8.5	12.7	12.7	13.4	13.3	8.4	10.3	8.6	7.3	2.6	
Rev Miles Routematch - 07/01/25 - 09/15/25		43,628	4,636	25,606	3,664	5,554	2,430	8,225	8,990	2,507	19,437	17,829	0	
Revenue Miles Ecolane - 09/16/25 - 06/30/26		120,198	18,382	90,779	12,594	34,998	14,515	46,276	26,630	12,905	48,764	46,483	773	452,722
TOTAL REVENUE MILES		163,824	23,018	94,385	16,388	40,552	16,945	54,501	34,520	15,412	68,201	64,312	773	536,268
% Revenue Miles		27.6%	3.9%	15.6%	2.8%	6.8%	2.8%	8.8%	5.8%	2.6%	11.4%	10.8%	0.1%	100.0%
Urban %		100%	100%	75.87%	0.00%	0.00%	0.00%	0%	75.87%	75.87%	100.00%	100.00%	100.00%	
Urban Revenue Miles														
Rural %				24.1%	100%	100.0%	100.0%	100%	24.1%	24.1%				
Both					No	Yes	Yes	No	Yes	Yes	Yes	No	No	
Trips - Routematch - 07/01/25 - 09/15/25		4129	448	2529	355	556	219	897	842	280	1894	1870	0	
Trips - Ecolane - 09/16/25 - 06/30/26		16,194	2,424	8,513	940	2,644	1,045	3,499	3,288	1,219	8,502	6,929	296	55,177
Urban Trips		20,323	2,870	11,042	1,295	3,200	1,264	4,388	4,110	1,499	10,386	8,798	296	88,184
Cost per trip		\$ 31.8878	\$ 30.1919	\$ 32.7126	\$ 40.4127	\$ 35.5307	\$ 37.5543	\$ 38.7317	\$ 31.1661	\$ 37.3023	\$ 25.2856	\$ 29.2565	\$ 8.2306	\$ 31.5310
* Per Rich Gentry Cost Allocation Model for ACTA		*cost DMC					*cost DMC		*cost DMC					
Routematch - Service Miles 07/01/25 - 09/15/25		39,212	4,613	23,233	3,781	5,323	2,228	7,729	8,240	2,644	18,522	16,404	0	131,929
Ecolane - Service Miles 09/16/25 - 06/30/26		143,794	22,189	84,211	155,552	42,249	17,104	59,114	31,152	15,753	59,179	56,154	928	587,378
TOTAL SERVICE MILES		183,006	26,802	107,444	159,332	47,572	19,332	66,843	39,393	18,396	77,701	72,558	928	919,307
% of Total		28.7%	3.9%	17.6%	2.9%	4.9%	1.7%	5.9%	4.2%	2.6%	14.9%	12.4%	0.8%	100.0%
Expense Distributions														
6) Total Operating Expense (Column J Exp. x row 2 rate)		\$ 368,955	\$ 54,841	\$ 222,939	\$ 38,733	\$ 95,785	\$ 40,024	\$ 138,179	\$ 61,536	\$ 36,402	\$ 161,093	\$ 151,906	\$ 1,826	\$ 1,410,219
Less Unallowable:														
7) Taxes (Column J x row 2 rate)		\$ 115	\$ 16	\$ 66	\$ 12	\$ 28	\$ 12	\$ 41	\$ 24	\$ 11	\$ 48	\$ 45	\$ 1	\$ 419
Fuel Tax		\$ 7,326	\$ 1,038	\$ 4,221	\$ 733	\$ 1,813	\$ 758	\$ 2,616	\$ 1,544	\$ 689	\$ 3,050	\$ 2,876	\$ 35	\$ 26,699
8) Net Operating Expense		\$ 379,514	\$ 53,786	\$ 218,652	\$ 37,989	\$ 93,943	\$ 39,295	\$ 135,522	\$ 79,969	\$ 35,702	\$ 157,995	\$ 148,985	\$ 1,790	\$ 1,383,101
9) Total Administrative Expense (Column J X row 2 rate)		\$ 183,183	\$ 25,959	\$ 105,527	\$ 18,334	\$ 45,339	\$ 18,945	\$ 65,408	\$ 38,595	\$ 17,231	\$ 75,252	\$ 71,904	\$ 884	\$ 657,519
Less Unallowable:														
10) Taxes & Non Cap Equip (Column J Exp. x row 2 rate)		\$ 813	\$ 115	\$ 469	\$ 81	\$ 201	\$ 84	\$ 290	\$ 171	\$ 77	\$ 339	\$ 319	\$ 4	\$ 2,960
11) Lien Reduction (Column J X row 2)		\$ (47,099)	\$ (5,675)	\$ (27,136)	\$ (4,714)	\$ (11,659)	\$ (4,672)	\$ (16,819)	\$ (9,924)	\$ (4,431)	\$ (19,608)	\$ (18,493)	\$ (222)	\$ (171,420)
Less Administrative Leave (Acct 8124)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12) Net Admin. Expense (Rows 10+11+12+13)		\$ 136,877	\$ 19,399	\$ 78,860	\$ 13,701	\$ 33,892	\$ 14,158	\$ 48,678	\$ 28,842	\$ 12,877	\$ 56,983	\$ 53,733	\$ 646	\$ 499,054
Line Item Adjustment														
12a) Net Admin Expense - Adjusted		\$ 136,877	\$ 19,399	\$ 78,860	\$ 13,701	\$ 33,892	\$ 14,158	\$ 48,678	\$ 28,842	\$ 12,877	\$ 56,983	\$ 53,733	\$ 646	\$ 499,054
Allocated Admin. Exp. (Row 12)														
13) FTA Allocated (Row 3 x 12)		\$ 136,877	\$ 19,399	\$ 59,831	\$ -	\$ -	\$ -	\$ -	\$ 21,602	\$ 9,769	\$ 56,983	\$ 53,733	\$ 646	\$ 358,475
14) NCDOT Allocated (Already rec'd in 5311)		\$ -	\$ -	\$ 19,029	\$ 13,701	\$ 33,892	\$ 14,158	\$ 48,678	\$ 6,060	\$ 3,107	\$ -	\$ -	\$ -	\$ 139,714
15) Total Reimbursable Expenses (Rows 8 + 13)		\$516,392	\$73,185	\$278,483	\$37,988	\$93,943	\$39,255	\$135,522	\$101,851	\$45,472	\$214,978	\$202,718	\$2,438	\$1,742,222
15a) Actual Fares		29.6%	4.2%	16.0%	2.2%	5.4%	2.3%	7.8%	5.6%	2.6%	12.9%	11.5%	0.1%	100.000%
15b) Net Reimbursable Exp., less Fares (Row 15-2)		\$ 516,392	\$ 73,185	\$ 278,483	\$ 37,988	\$ 93,943	\$ 39,255	\$ 135,522	\$ 101,851	\$ 45,472	\$ 214,978	\$ 202,718	\$ 2,438	\$ 1,739,786
16) Grant Amount (some include local match)		\$618,570	\$160,913	\$287,618	\$404,573	\$120,038	\$43,897	\$90,210	\$148,007	\$53,164	\$358,918	\$172,861	\$150,000	\$2,692,609
											XXX	XXX		\$0
17) Current Budget - FY2025-2026		\$510,768	\$216,024	\$287,618	\$194,604	\$121,075	\$36,200	\$87,351	\$129,518	\$47,648	\$285,000	\$275,000	\$150,000	\$2,143,902
July - June Net Reimbursable Expenses (= 15b)		\$ (516,392)	\$ (73,185)	\$ (278,483)	\$ (37,988)	\$ (93,943)	\$ (39,255)	\$ (135,522)	\$ (101,851)	\$ (45,472)	\$ (214,978)	\$ (202,718)	\$ -	\$ (1,739,786)
Return of expired funds														
Budget Balance		\$ (5,626)	\$ 144,839	\$ 9,135	\$ 156,616	\$ 27,132	\$ (3,055)	\$ (48,171)	\$ 27,655	\$ 2,375	\$ 70,022	\$ 72,282	\$ -	\$ 603,216

**Alamance County Transportation Authority
Americans with Disabilities Act (ADA)
Complaint Policy**

Introduction

Alamance County Transportation Authority (ACTA) is committed to providing reliable, safe, and satisfying transportation options for the community. Customers of ACTA are a fundamental aspect of our business and as such, their feedback is crucial to the growth and development of the agency.

This complaint has been established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of service by ACTA.

Filing a Complaint

The complaint must contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of problem.

Americans with Disabilities Act (ADA) complainants may contact ACTA by one of the following options listed below. The complaint must be submitted by the complainant or his/her designee as soon as possible, but not later than sixty (60) calendar days after the alleged violation:

Option 1). By US Mail

Alamance County Transportation Authority
PO Box 2746
Burlington, NC 27216

Option 2). By Email

exec@acta-nc.com

Option 3). By Phone

(336) 222-0565

Within fifteen (15) calendar days after receipt of the complaint, the Operations Manager will communicate with the complainant to gather pertinent information regarding the complaint. The Operations Manager will investigate the complaint and explore possible resolutions. Within fifteen (15) calendar days of speaking with complainant, the Operations Manager will respond in writing the findings of the investigation, in a format accessible to the complainant. The response will explain the position of ACTA and offer options for substantive resolution of the complaint.

Resolution Appeals Process

If the response by the Operations Manager does not satisfactorily resolve the issue, the complainant or his/her designee may appeal the decision to the Executive Director within fifteen (15) calendar days after receipt of the response. Please send appeals to:

Alamance County Transportation Authority
Attn: Executive Director
PO Box 2746
Burlington, NC 27216

Within fifteen (15) calendar days after receipt of the appeal. The Executive Director will communicate with the complainant to gather pertinent information regarding the complaint and possible resolution. Within fifteen (15) calendar days after speaking with the complainant, the Executive Director will respond in writing the findings of the investigation, and where appropriate, in a format accessible to the complainant, with a final resolution to the complaint.

Retention

All written complaints received by the Operations Manager, appeals to the Executive Director, and all their responses will be retained by ACTA for at least five (5) years. The written complaints and responses will be retained in the Operations Manager's office.

Reporting

The Operations Manager shall compile a summary of any complaints filed for the staff and employees for use in reviewing and evaluating service.

Tracking

ACTA's Operations Manager shall maintain a tracking system of all ADA complaints that will provide a unique identification of each customer communication and allows ready access to information on the status of the comment at any time.

Protection from Retribution

ACTA's customers should be able to submit complaints without fear of retribution from the agency. If a rider feels like they are being treated unfairly in response to the complaint they have provided, they are encouraged to contact the Operations Manager. ACTA will appropriately work with the Operations Manager to discipline any employee that retaliates against a customer.

**Alamance County Transportation Authority
Americans with Disabilities Act (ADA)
Complaint Form**

Please fill out completely.

Last Name: _____

First Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: () _____ Best time to call: _____

Email Address: _____

Mobility aid used (if any): _____

Date and Time of Incident: _____

Location of Incident: _____

Vehicle ID Number: _____

Name(s) of employee(s) and/or contractors (if known): _____

Description of what transpired: _____

Other documentation you can provide such as photographs, video, etc? Please explain (if applicable): _____



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

July 8, 2026

Peter Murphy
Executive Director
Alamance County Transportation Authority
128 Electric Avenue
Burlington, NC 27127

Your pre-application for FY28 funding has been received, and the following required pre-application documents have been reviewed and approved:

- Transportation Advisory Board Composition List
- Signed Conflict of Interest Policy
- Unique Entity Identifier (formerly DUNS) Verification
- Title VI Certification (via SmartSheet)
- Delegation of Authority (via SmartSheet)

This completes the pre-application phase, and your organization is approved to begin Phase II, the application phase, and **complete the steps 4-7 in the UGA Guidance document (Unified Grant Application) between the months of July and September.**

The Application Phase consists of preparing additional grant-specific documentation and applications in Enterprise Business Services (EBS). The final date to submit grant applications in EBS is Friday, October 2, 2026.

If you have questions or need additional help, please contact me at ext-lnavery@ncdot.gov

Sincerely,

Lisa N Avery

Lisa N Avery
Western Piedmont
Senior Regional Grant Specialist

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NORTH CAROLINA 27699

Telephone:
919-707-2600
Customer Service: 1-877-368-4968

Website: ncdot.gov

Location:
1 SOUTH WILMINGTON STREET
RALEIGH, NORTH CAROLINA 27601

ACTA Public Transportation Agency Safety Plan (PTASP) - Annual Review

Safety Performance Targets

(Enter Actuals)

Year	Mode of Transit	Fatalities	Fatalities (per 100k VRM)	Total # Injuries	Injuries (per 100k VRM)	Miles Between Injuries	Total # of Safety Events	Safety Events (per 100k VRM)	Miles Between Safety Events	Mechanical Failures > \$3k	System Reliability (Major mechanical failure > \$3 thousand) every 100k (VRM)	Miles Between Mechanical Failures	Annual Miles
Base Year 2020	Demand Response	0	0.00	3	0.42	236,667	22	3.10	32,273	5	0.70	142,000	710,000
5/31/2021	Demand Response	0	0.00	2	0.36	274,980	14	2.55	39,283	0	0.00		549,960
5/31/2022	Demand Response	0	0.00	2	0.33	299,425	11	1.84	54,441	0	0.00		598,849
5/31/2023	Demand Response	0	0.00	3	0.44	227,128	8	1.17	85,173	1	0.15	681,385	681,385
5/31/2024	Demand Response	0	0.00	4	0.63	158,027	12	1.90	52,676	0	0.00		632,109
5/31/2025	Demand Response	0	0.00	1	0.13	745,242	10	1.34	74,524	2	0.27	372,621	745,242
5/31/2026	Demand Response	0	0.00	3	0.41	243,308	20	2.74	36,496	2	0.27	364,963	729,925

Definitions:

Fatalities = Total number of reportable fatalities and rate per total vehicle revenue miles.

Injuries = Customer/Employee/Public Accident or Incident per Revenue Miles. We define injury as an accident or incident resulting required medical attention.

Safety Events = Customer/Employee/Public Accident or Incident per Revenue Miles.

System Reliability = Revenue miles for which there is a Major Mechanical Failure with expenses \$3 thousand dollars or greater.

Base year sample:

- Fatalities** = Total number of reportable fatalities and rate per total vehicle revenue miles.
- Injuries** = Customer/Employee/Public Injuries per 100k Revenue Mile (3 total = 1 injury/237k miles). We define Injury as an accident or incident resulting in required medical attention.
- Safety Events** = Customer/Employee/Public Accident or Incident per Revenue Miles (22 total = 1 incident every 32k revenue miles)
- System Reliability** = Revenue miles for which there is a Major Mechanical Failure with expenses \$3 thousand dollars or greater (710 thousand annual revenue miles with 5 failures = 1 failure every 125 thousand revenue miles).

Please provide the number of each occurrence in the corresponding PURPLE cells below

<u>Physical Assaults</u>	<u>In Transit Vehicle</u>	<u>In Revenue Facility</u>	<u>In Non-Revenue Facility</u>	<u>In Other Location</u>
Total Event Counts				
<u>Major Safety and Security Events</u>	0	0	0	0
<u>Non-Major Events (non-injury)</u>	0	0	0	0
Injuries Counts				
<u>Operator Injuries</u>	0	0	0	0
<u>Other Transit Worker Injuries</u>	0	0	0	0
<u>Other Injuries</u>	0	0	0	0
Fatalities Counts				
<u>Operator Fatalities</u>	0	0	0	0
<u>Other-Transit Worker Fatalities</u>	0	0	0	0
<u>Other Fatalities</u>	0	0	0	0

Please provide the number of each occurrence in the corresponding PURPLE cells below

<u>Non-Physical Assaults</u>	<u>In Transit Vehicle</u>	<u>In Revenue Facility</u>	<u>In Non-Revenue Facility</u>	<u>In Other Location</u>
<u>Total Event Counts</u>				
<u>Major Safety and Security Events</u>	0	0	0	0
<u>Non-Major Events (non-injury)</u>	0	0	0	0
<u>Injuries Counts</u>				
<u>Operator Injuries</u>	0	0	0	0
<u>Other Transit Worker Injuries</u>	0	0	0	0
<u>Other Injuries</u>	0	0	0	0
<u>Fatalities Counts</u>				
<u>Operator Fatalities</u>	0	0	0	0
<u>Other-Transit Worker Fatalities</u>	0	0	0	0
<u>Other Fatalities</u>	0	0	0	0

Please provide the number of each occurrence in the corresponding **PURPLE** cells below

Event Type	Major Events	Fatalities	Injuries
Collisions with Pedestrian(s)	0	0	0
Collisions with Vehicle(s)	1	0	0
Collisions with Other (e.g. animal, manhole, shopping cart, etc.)	0	0	0
Other Major Events	1	0	1
Total Reportable injuries from non-major events			1