

ALAMANCE COUNTY TRANSPORTATION AUTHORITY
BOARD MEETING
May 19, 2026 – 2:00 PM

1. Call to Order ACTA Board Meeting – Chair Michael Snyder
2. Speakers from floor
3. Approval of Agenda
4. Consent Agenda [Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.]
 - a. Approval April 22, 2026, Board Meeting Minutes (Pgs. 3 - 5)
 - b. Trip Volume (Pgs. 6 – 8)
5. Financial Review – Catherine Walker
 - a. Profit & Loss Statements (Pgs. 9 – 11)
 - b. Balance Sheet (Pg. 12)
 - c. Cost Allocation - Funding Detail (Pg. 13)
6. Director Updates – Peter Murphy
 - a. Orange-Alamance Cooperative ConCPT Grant (Pgs. 14 - 19)
 - b. Transportation Planning (Pg. 20)
 - c. Microtransit (Pgs. 21 - 22)
7. Operations Update – Andrew Reichl
8. Other Business:
 - a. NCPTA Conference
 - b. Senior Caregiver Fair – May 21st, 2026
 - c. Title VI & Delegation of Authority (Pgs. 23 - 24)
 - d. Accident Fund Renewal
 - e. Health Insurance Renewal
9. Next Scheduled Meeting Date: June 17, 2026, at 3PM
10. Adjournment

Recommended Board Action:

- 1) The Board moves to approve the Meeting Agenda including Consent.
- 2) The Board moves to approve the monthly finance reports as presented.
- 3) The Board moves to approve ConCPT Grant Application as presented.
- 4) The Board moves to approve Board Chair Authorization for FY28 Title VI & Delegation of Authority documents as presented.

Alamance County Transportation Authority

April 22nd, 2026 – Minutes

A meeting of the Alamance County Transportation Authority Board of Trustees was held on **Wednesday, April 22nd, 2026** in the ACTA conference room located in ACTA's facility at 128 Electric Avenue, Burlington, NC 27215.

Members present: Michael C. Snyder, Chairperson Board of Directors
Steve Carter, Vice Chairperson Board of Directors
Steve Cecil, Board Member
Ian Baltutis, Board Member
Ricky Hall, Treasurer

Others present: Peter Murphy, Executive Director – Via Teleconference
Catherine Walker, Accounting / HR Manager
Andy Reichl, Operations Manager

Call to Order – Mr. Snyder called the meeting to order at 3:08 pm.

Agenda Approval - Mr. Snyder called for the approval of the agenda and consent agenda. Mr. Hall moved to approve the agenda. Mr. Cecil seconded the motion, and the motion passed unanimously.

March 25th, 2025 Minutes – Mr. Snyder called for the approval of the March 25th meeting minutes. Mr. Hall moved to approve the minutes, Mr. Cecil seconded the motion, and the motion passed unanimously.

Financial Review – Mrs. Walker stated that all financial reports have been completed.

Profit & Loss & Balance Sheet – Mrs. Walker noted on the profit and loss that expenses are higher, but that is due to increased trips.

Cost Allocation – Mrs. Walker stated there will be pricing adjustments to address expense costs and balance the quarter, and estimate costs for the final quarter.

Mr. Snyder called for the approval of the financial reports as presented. Mr. Cecil made the motion to approve, Mr. Hall seconded the motion, and the financial reports were unanimously approved.

Director Updates

Title VI Policy Revision – Mr. Murphy reviewed the Title VI policy revision as required by the FTA. Some minor changes were made to match current administration's requirements. Census information was also updated. The organization chart has also been updated to reflect current staffing. The policy instructs riders how to file complaints, should they need to.

Mr. Snyder called for a motion to approve the Title VI Policy as presented. Mr. Cecil made the motion to approve, Mr. Hall seconded the motion, and the motion passed unanimously.

Funding Updates – Mr. Murphy discussed funding updates with the group. ACTA has been very active, presenting in front of several municipalities. The most recent, in Graham, approved for a \$6,500 funding amount from the city. This is historically the first instance of Graham financially supporting ACTA. They

also updated the city's planning document to support a demand-response transportation model in their jurisdiction.

Mr. Murphy also presented to the city councils of Green Level and Haw River, both of which approved supporting ACTA with a contribution of \$500 each. Both municipalities have declined to continue the fixed route service provided by Link Transit. Discussion was had regarding the potential loss of 5307 funding, should Link's service continue in these municipalities.

Support was also requested from Mebane and Elon, both of which have contributed previously. ACTA requested \$296K from Alamance County, which is \$50k less than last year. Requested amount covers actual needs for operational and capital purchases.

The PTRC met April 21st, and approved ACTA for a 7% increase in funding. This covers the Dial-a-Ride Service, and results in \$14k additional funding.

The BGMPO, which distributes the 5307 funding allocation, should meet soon to determine what portion of funding will be split between ACTA, Link, PART, Go Triangle, and Orange County Transportation. Mr. Murphy presented the map that was used to determine funding in last year's meeting. Discussion was held surrounding the BGMPO's determination of funding splits. ACTA staff are preparing for discussions for the May BGMPO meeting.

Transportation Planning – The propensity to ride map was displayed. Mr. Murphy discussed the pilot fixed route currently in Haw River and Green Level, despite the map indicating there would be extremely low potential ridership. With the removal of Haw River and Green Level, routes could be redirected to improve service in higher density areas. All Link Transit fixed routes are proposed to reduce to one-hour service except for the Orange route which is proposed to go up to 2 hours in length. This reduction to service is concerning for riders at the County Offices and ACC community college. Several other route changes will also require riders to transfer to connecting routes and spend more time on multiple buses to reach destinations. To assist with hourly service, ACTA could resume serving ACC and the Graham Courthouse bus stops with connecting demand-response service to fixed routes to further support county-wide goal of under-one-hour service.

Mr. Snyder called for a motion to research further ACTA servicing the County stops downtown Graham and ACC. Mr. Hall made the motion, Mr. Cecil seconded the motion, and the motion passed unanimously.

There was further discussion surrounding extending ACTA's hours to service the new distribution centers, and PART's shared ride vehicle leasing program.

Operations Update – Mr. Reichl reported that the two new drivers are nearing completion of training and shadowing other drivers. There have been some tablet issues, but they have been resolved. ACTA is looking to hire a few more drivers. ACTA is waiting for delivery of 9 new buses, 4 of which should arrive mid-to-late May. Mr. Reichl has maintained the ageing fleet well but is looking forward to replacing the buses that are due for retirement. Gas prices have increased but ACTA has been able to maintain costs as propane costs have not risen with gas prices. ACTA is planning to cross-train two new dispatchers.

Other Business –

2026 NCPTA Conference – Mr. Murphy reminded the group that staff would be attending the NCPTA conference April 27th through April 29th.

Motion to adjourn – There was a motion to adjourn by Mr. Carter, and seconded by Mr. Baltutis, with unanimous approval.

The meeting adjourned at 4:13 pm. The next meeting will be Tuesday, May 19th at 2:00 pm at 128 Electric Avenue, Burlington, NC 27215.

Respectfully submitted,

Catherine Walker

Approved: _____

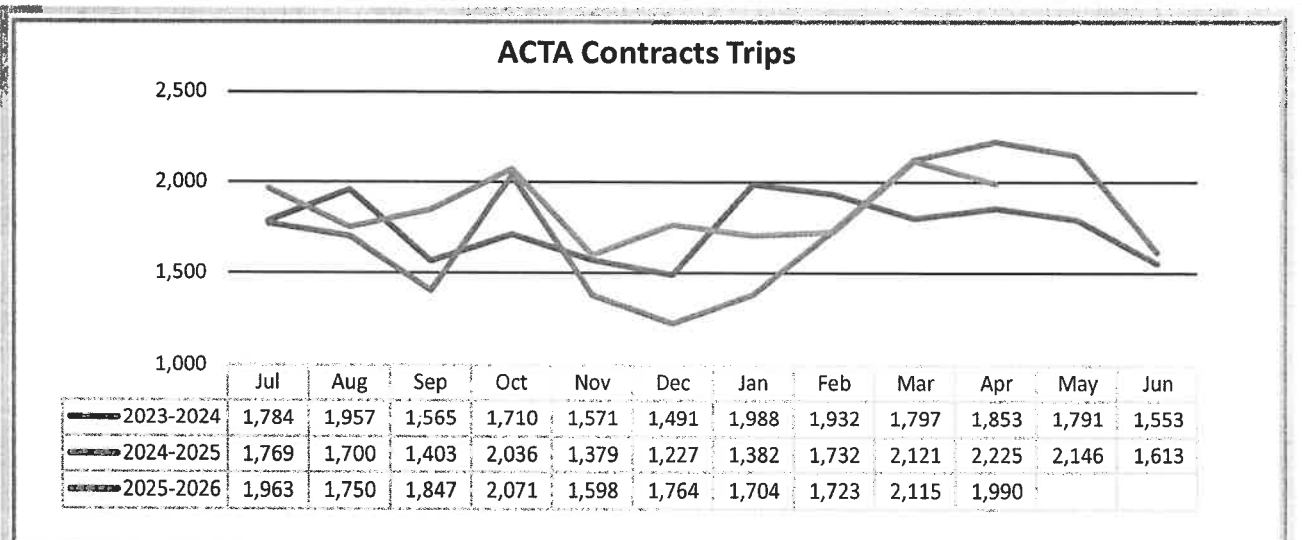
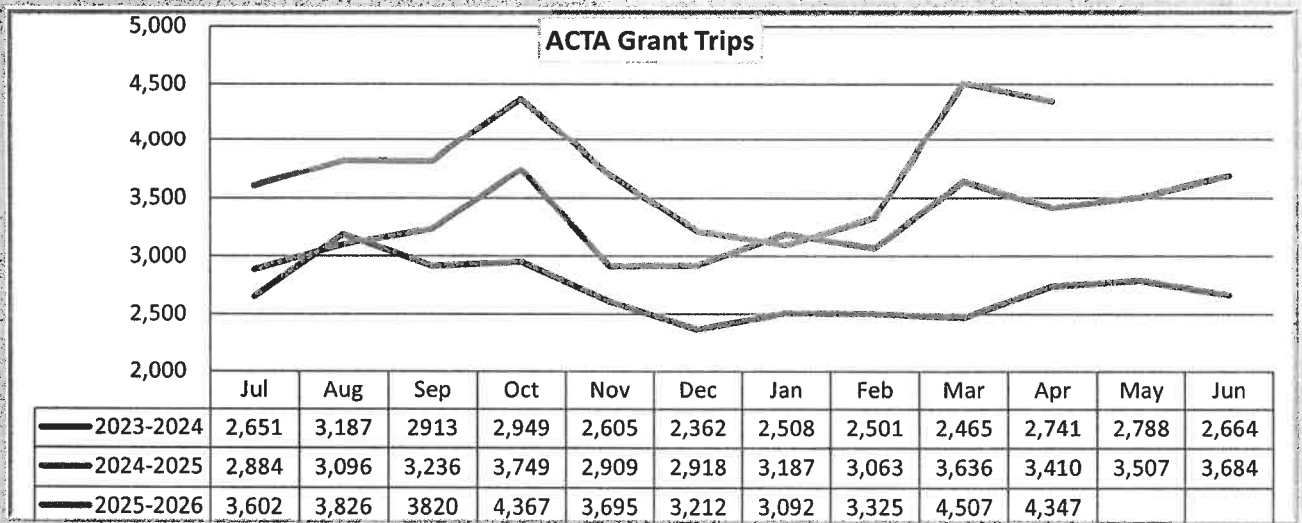
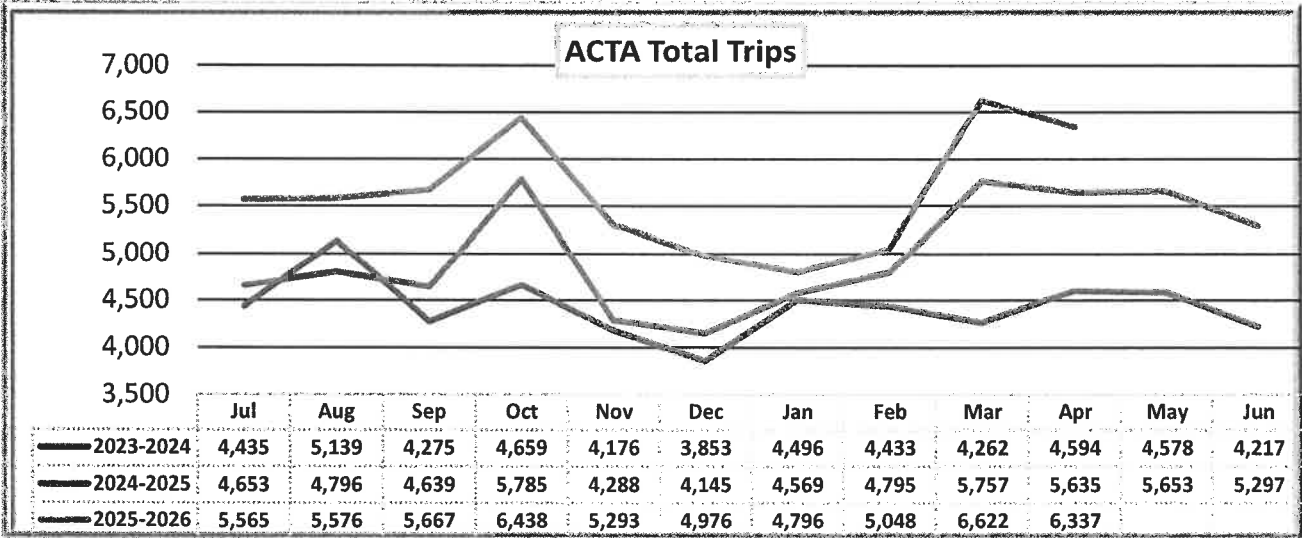
Michael C. Snyder, Chairperson Board of Directors

Trip Comparison Report - FY 2026

	Number of Trips In FY 2025	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	Mar. 2026	Apr. 2026	May 2026	Jun. 2026	Year to Date
GRANTS														
5310 ACTA EDTAP 440ED (ACTA)	1,127.00	75.00	81.00	73.00	340.00	340.00	294.00	157.00		343.00	312.00			2,015.00
5310 Friendship Ctr EDTAP 440FC	1,801.00	150.00	151.00	149.00	125.00	125.00			271.00					971.00
TOTAL EDTAP	2,928.00	225.00	232.00	222.00	465.00	465.00	294.00	157.00	271.00	343.00	312.00	-	-	2,986.00
Transfer to 5310	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET EDTAP	2,928.00	225.00	232.00	222.00	465.00	465.00	294.00	157.00	271.00	343.00	312.00	-	-	2,986.00
ACTA EMPLOYMENT WorkFirst	682.00	85.00	93.00	83.00	113.00	78.00	101.00	78.00	75.00	104.00	140.00			950.00
General Public - ACTA	2,168.00	112.00	220.00	141.00	316.00	249.00	294.00	271.00	323.00	421.00	390.00			2,737.00
General Public - ACC	-	-	-	-	-	-	-	-	-	-	-	-	-	-
RGP Southern Route	1,402.00	144.00	189.00	180.00	180.00	108.00	54.00							855.00
Transfer to Municipal Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET GENERAL PUBLIC	3,570.00	256.00	409.00	321.00	496.00	357.00	348.00	271.00	323.00	421.00	390.00	-	-	3,592.00
TOTAL ROAP (NET)	7,180.00	566.00	734.00	626.00	1,074.00	900.00	743.00	506.00	669.00	868.00	842.00	-	-	7,528.00
Dial-a-Ride Do not Collect- 5310 DAR Silver DNC 267G	1,613.00	135.00	138.00	324.00										597.00
Dial-a_Ride Medical 267M (5310 DAR silver)	2,953.00	208.00	206.00		235.00	339.00		341.00	342.00	388.00	344.00			2,403.00
Dial-a_Ride Medical 267M (ALL DAR)	4,566.00	343.00	344.00	324.00				341.00	342.00	388.00	344.00	-	-	2,426.00
Dial-a-Ride Intercounty 267M	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DIAL-A-RIDE	4,566.00	343.00	344.00	324.00	235.00	339.00	-	341.00	342.00	388.00	344.00	-	-	3,000.00
Transferred to 5310	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET DIAL-A-RIDE	4,566.00	343.00	344.00	324.00	235.00	339.00	-	341.00	342.00	388.00	344.00	-	-	3,000.00
GENERAL TRANSPORTATION (Cong. Meals & Friendship)	821.00	67.00	63.00	55.00		125.00		125.00	126.00	124.00	124.00			809.00
5310 Urban														
5310 Rural (dnc, ooc, regular)	7,437.00	746.00	775.00	780.00	954.00	721.00	794.00	696.00	487.00	637.00	634.00			7,224.00
5310-ACC-Urban	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5310-ACC-Rural	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net 5310	7,437.00	746.00	775.00	780.00	954.00	721.00	794.00	696.00	487.00	637.00	634.00	-	-	7,224.00
5307 Southern Alamance Route		349.00	355.00	338.00	338.00	338.00	169.00							1,887.00
5307 Urban Trips- Regular	13,263.00	1,228.00	1,395.00	1,492.00	1,554.00	1,330.00	1,271.00	1,149.00	1,476.00	2,121.00	2,078.00			15,094.00
5307 Urban Trips- OOC	311.00	4.00	9.00	-	-	-	-	-	-	-	-	-	-	13.00
5307-ACC	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MicroTransit	-	-	-	-	-	-	-	50.00	-	-	-	-	-	-
Total 5307	17,156.00	1,581.00	1,759.00	1,830.00	1,892.00	1,668.00	1,440.00	1,199.00	1,476.00	2,121.00	2,078.00	-	-	17,044.00

	Number of Trips in FY 2025	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	Mar. 2026	Apr. 2026	May 2026	Jun. 2026	Year to Date
5307 ARP	835.00	129.00	120.00	111.00	109.00	76.00	47.00	76.00	61.00	59.00	70.00			858.00
5307 CARES - Urban (reg & OOC)	846.00	93.00	52.00	75.00	97.00	105.00	117.00	166.00	179.00	233.00	239.00			1,356.00
5311 CARES	1,243.00	206.00	99.00	130.00	115.00	114.00	118.00	59.00	46.00	77.00	86.00			1,050.00
TOTAL GRANTS	39,279.00	3,602.00	3,826.00	3,820.00	4,367.00	3,972.00	3,212.00	3,092.00	3,325.00	4,507.00	4,347.00	-	-	38,070.00
Alamance Plaza	659.00	85.00	44.00	49.00	52.00	36.00	30.00	34.00	64.00	44.00	74.00			512.00
DSS - ALL	8,923.00	810.00	750.00	757.00	948.00	744.00	892.00	840.00	764.00	1,058.00	965.00	-	-	8,528.00
Friendship Adult Day Services COG Homecare Providers 511 HC	848.00	61.00	65.00	103.00										229.00
Industries of the Blind, Inc.	1,549.00	76.00	20.00	114.00	133.00	94.00	65.00	61.00						563.00
ModivCare	5,647.00	601.00	555.00	512.00	610.00	464.00	582.00	564.00	649.00	722.00	656.00			5,915.00
MTM - was OneCall (AMB & WC)	819.00	73.00	81.00	61.00	72.00	73.00	46.00	42.00	56.00	55.00	27.00			586.00
5310 Orange Enterprises 265VH	2,482.00	257.00	235.00	251.00	256.00	187.00	149.00	163.00	190.00	236.00	268.00			2,192.00
Vocational Rehab Alamance	-													-
TOTAL CONTRACT	20,951.00	1,963.00	1,750.00	1,847.00	2,071.00	1,598.00	1,764.00	1,704.00	1,723.00	2,115.00	1,990.00	-	-	18,525.00
ACTA TOTAL TRIPS	60,230.00	5,565.00	5,576.00	5,667.00	6,438.00	5,570.00	4,976.00	4,796.00	5,048.00	6,622.00	6,337.00	-	-	56,595.00
Attendants & Guests	5,890.00	586.00	531.00	269.00	148.00	123.00	208.00	169.00	229.00	284.00	225.00			2,772.00
OPSTATS Reported Trips														-

ACTA Trips by Month July 2022 - Apr 2026



Accrual Basis
(Excluding Depreciation)

Alamance County Transportation Authority
Profit & Loss

FY 2025-2026		2024-2025 Budget	Jul 25 Budget	25-Aug Budget	25-Sep Budget	25-Oct Budget	25-Nov Budget	25-Dec Budget	26-Jan Budget	26-Feb Budget	26-Mar Budget	26-Apr Budget	26-May Budget	26-Jun Budget	FY 2025-2026 Budget
Income															
	Grants (Net of Transfers and Unbillable)	2,462,539	201,952	202,735	229,168	202,211	202,276	229,099	186,133	202,044	228,821	190,413	180,399	207,289	2,462,539
	Contracts	531,780	44,315	44,315	44,315	44,315	44,315	44,315	44,315	44,315	44,315	44,315	44,315	44,315	531,780
	Fares														-
	Interest, Other	10,939	618	1,401	1,172	877	941	1,104	999	709	826	697	683	912	10,939
	Sale of Surplus Property	16,200							16,200						16,200
	Total Income	3,021,458	246,884	248,450	274,655	247,402	247,532	274,518	247,648	247,068	273,962	235,425	225,398	252,515	3,021,458
	Operating Expense														
	Salaries, Wages, Fringe Benefits	1,423,419	106,939	106,939	141,976	106,971	106,939	142,134	106,941	106,939	141,976	106,876	106,876	141,913	1,423,419
	Supplies	1,454	89	89	89	89	89	475	89	89	89	89	89	89	1,454
	Maintenance	304,524	25,253	25,196	25,196	25,250	25,196	25,196	25,196	25,196	25,196	27,256	25,196	25,196	304,524
	Communications	8,434	703	703	703	703	703	703	703	703	703	703	703	703	8,434
	Other - Misc.	1,988	166	166	166	166	166	166	166	166	166	166	166	166	1,988
	Insurance	31,285	2,607	2,607	2,607	2,607	2,607	2,607	2,607	2,607	2,607	2,607	2,607	2,607	31,285
	PART	375	-	-	125	-	-	-	-	-	-	125	-	125	375
	Bad Debt Write Off	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Operating Expense	1,771,479	135,757	135,700	170,861	135,786	135,700	171,281	135,701	135,700	170,736	137,822	135,637	170,798	1,771,479
	Administrative Expense														
	Salaries, Wages, Fringe Benefits	422,938	32,763	32,763	40,208	32,763	32,763	40,208	32,763	32,763	40,208	32,763	32,763	40,208	422,938
	Professional Services	31,042	1,629	1,629	1,629	1,629	13,129	1,629	1,629	1,629	1,629	1,629	1,629	1,629	31,042
	Other Supplies and Services	55,213	4,096	4,108	4,103	4,234	4,210	4,541	4,851	4,755	4,633	4,259	7,308	4,114	55,213
	Rent	75,600	6,200	6,200	6,200	6,200	6,350	6,350	6,350	6,350	6,350	6,350	6,350	6,350	75,600
	RouteMatch Maintenance	40,000	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	40,000
	Insurance and Bonding	131,675	10,920	10,920	10,920	10,920	10,920	10,920	10,920	10,920	10,920	11,550	10,920	10,920	131,675
	Non-Capitalized Equip & Furn														-
	Bank Charges, Interest														-
	Total Administrative Expense	756,467	58,942	58,954	66,393	59,080	70,706	66,981	59,847	59,750	67,073	59,884	62,304	66,554	756,467
	Total Operating and Administrative Expense	2,527,946	194,699	194,653	237,254	194,865	206,406	238,262	195,549	195,450	237,809	197,707	197,941	237,352	2,527,946
	Other Expense - bad debt write-off														-
	Capital Expense	176,462													176,462
	Net Income	317,050	52,186	53,797	37,401	52,537	41,126	36,256	52,099	51,618	36,153	37,718	27,457	15,163	493,512
	Trips	65,870	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	5,558	66,696
	Cost Per trip	38.4	35.0	35.0	42.7	35.1	37.1	42.9	35.2	35.2	42.8	35.6	35.6	42.7	37.9
	Admin Headcount	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3	4.3
	Operating Headcount	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9	26.9

Accrual Basis
(Excluding Depreciation)

FY 2024-2025

Alamance County Transportation Authority
Profit & Loss

	2023-2024 Budget	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	12 Mo. Actual
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
Income														
Grants (Net of Transfers and Unbillable)	2,462,539	170,809	155,562	356,776	136,144	108,547	142,851	396,235	144,837	191,467				1,803,228
Contracts	531,780	51,699	45,142	34,011	66,151	43,401	50,721	47,854	46,470	57,126				474,687
Fares	0	60	60	60	60	60	60	60	170	295				816
Interest, Advertising	10,939	759	612		456	279	188	331	323	358				3,882
Sale of Surplus Property & Tax true-up	16,200	24,968	-											24,968
Total Income	3,021,458	248,295	201,376	391,381	202,811	152,286	193,820	444,579	182,725	240,326	176,546	0	0	2,307,561
Operating Expense														
Salaries, Wages, Fringe Benefits	1,423,419	121,847	108,423	105,274	164,194	97,987	143,683	101,345	91,469	105,430				1,184,762
Supplies	1,454	-	28	-	-	-	-	-	1,427	-				1,454
Maintenance	304,524	22,168	31,209	24,338	27,781	18,712	20,624	25,447	(11,243)	35,428				189,825
Communications	8,434	700	669	695	747	696	836	695	671	831				6,540
Other - Misc.	1,988	305	(1,089)	(753)	(803)	(1,089)	(1,020)	(669)	(676)	(1,020)				(11,078)
Insurance	31,285	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819	2,819				28,194
PART	375	-	-	-	-	-	188	-	-	-				188
Bad Debt Write Off	-	-	-	-	-	-	-	-	-	-				0
Total Operating Expense	1,771,479	147,839	140,060	133,373	194,738	119,127	167,130	106,625	85,666	144,733	160,546	0	0	1,399,885
Administrative Expense														
Salaries, Wages, Fringe Benefits	422,938	41,187	28,114	25,827	42,317	27,584	37,017	37,017	30,058	26,503				336,298
Professional Services	31,042	968	828	3,253	1,307	654	13,746	13,746	1,238	834				33,576
Other Supplies and Services	55,213	3,530	4,044	9,046	7,103	3,468	6,148	6,272	4,822	6,311				54,134
Rent	75,600	6,200	6,200	6,200	6,350	6,350	6,350	6,350	6,350	6,350				63,050
RouteMatch Maintenance	40,000	-	-	-	-	-	-	-	-	-				0
Insurance and Bonding	131,675	11,161	11,161	11,161	11,161	11,161	11,161	11,162	11,681	12,112				113,082
Non-Capitalized Equip & Furn	0	-	-	-	-	-	-	-	1,692	-				1,692
Bank Charges, Interest	0	-	-	-	-	-	-	-	-	-				0
Total Administrative Expense	766,467	63,048	50,347	55,487	68,238	49,216	74,422	65,361	55,841	52,278	69,595	0	0	603,832
Total Operating and Administrative Expense	2,527,946	210,885	190,407	188,860	262,977	168,343	241,551	171,987	141,506	197,061	230,140	0	0	2,003,717
Other Expense - Bad Debt Write-Off	0	-	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expense	176,462	-	0	0	0	0	0	0	0	0	0	0	0	209,136
Net Income	317,059	37,410	10,959	202,521	(60,166)	(16,057)	(47,732)	272,593	41,219	43,266	(53,594)	-	-	94,729
Trips	65,870	5,565	5,576	5,667	6,438	5,293	5,219	4,796	5,230	6,622				56,844
Cost Per Trip	\$38.4	\$37.9	\$34.1	\$33.3	\$40.8	\$31.8	\$46.3	\$35.9	\$27.1	\$29.8	\$35.7	#DIV/0!	#DIV/0!	\$35.2

Accrual Basis
(Excluding Depreciation)

Alamance County Transportation Authority
Profit & Loss

FY2025-2026

	February Month to Date			Actual YTD Var. (12 Mth)			12 Mo Actual		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
Grants (Net of Transfers and Unbillable)	182,729	190,413	(7,684)	1,803,228	2,074,851	(271,623)	2,190,917	2,462,539	(271,623)
Contracts	57,126	44,315	12,811	474,687	443,150	31,537	563,317	531,780	31,537
Fares	114	-	114	816	-	816	816	-	816
Interest, Advertising	358	697	(339)	3,882	9,344	(5,462)	5,477	10,939	(5,462)
Sale of Surplus Property	-	-	-	24,968	16,200	8,768	24,968	16,200	8,768
Total Income	240,326	235,425	4,901	2,307,581	2,543,545	(235,964)	2,785,495	3,021,458	(235,964)
Operating Expense									
Salaries, Wages, Fringe Benefits	106,725	106,876	(152)	1,184,762	1,174,630	10,132	1,433,551	1,423,419	10,132
Supplies	-	89	(89)	1,454	1,276	178	1,632	1,454	178
Maintenance	35,428	27,256	8,172	189,825	254,132	(64,307)	240,217	304,524	(64,307)
Communications	831	703	128	6,540	7,028	(488)	7,946	8,434	(488)
Other - Misc.	(1,020)	166	(1,186)	(11,078)	1,657	(12,735)	(10,746)	1,988	(12,735)
Insurance	2,819	2,607	212	28,194	26,071	2,123	33,408	31,285	2,123
PART	-	125	(125)	188	250	(63)	313	375	(63)
Bad Debt Write Off	-	-	-	-	-	-	-	-	-
Total Operating Expense	144,783	137,822	6,961	1,399,885	1,465,044	(65,159)	1,706,320	1,771,479	(65,159)
Administrative Expense									
Salaries, Wages, Fringe Benefits	26,503	32,763	(6,260)	338,298	349,967	(11,668)	411,269	422,938	(11,668)
Professional Services	1,002	1,629	(626)	33,576	27,785	5,791	36,833	31,042	5,791
Other Supplies and Services	6,311	4,259	2,052	54,134	43,791	10,344	65,556	55,213	10,344
Rent	6,350	6,350	-	63,050	62,900	150	75,750	75,600	150
RouteMatch Maintenance	-	3,333	(3,333)	-	33,333	(33,333)	6,667	40,000	(33,333)
Insurance and Bonding	12,112	11,550	562	113,082	109,834	3,248	134,922	131,675	3,248
Non-Capitalized Equip & Furn	-	-	-	1,692	-	1,692	1,692	-	1,692
Bank Charges, Interest	-	-	-	-	-	-	-	-	-
Total Administrative Expense	52,278	59,884	(7,606)	603,832	627,610	(23,778)	732,689	756,467	(23,778)
Total Operating and Administrative Expense	197,061	197,707	(646)	2,003,717	2,092,654	(88,937)	2,439,009	2,527,946	(88,937)
Capital Expense	-	-	5,547	-	-	-	-	-	-
Net Income	43,265	37,718	13,153	303,865	450,891	(123,248)	346,485	493,512	(147,026)
Trips	6,438	5,558	880	5,684	5,558	126	61,522	66,696	(5,174)
Cost Per trip	33	43	\$ (9)	35	38	2.78	\$ 39.64	\$ 38	\$ 2
Admin Headcount FTEs	4	4	(0.19)	4	4	(0.64)	4	4.3	(0.51)
Operating Headcount FTEs	25	27	(1.5)	26	27	(0.6)	25	26.9	(2.38)

Balance Sheet - FY 2026

	June 30, 25	July 2025	August 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
ASSETS													
Current Assets													
Total 1100 - Cash (inc undep funds)	\$474,429	\$498,021	\$353,882	\$370,590	\$273,902	\$203,177	\$311,744	\$235,902	\$334,146	\$607,706	\$418,004		
Total 1200A - Accounts Receivable	842,769	830,318	847,444	942,640	1,114,177	1,132,661	1,017,301	1,120,477	1,015,978	1,036,901	1,110,063		
Prepaid Insurance	4,669	-5,817	163,266	191,780	237,443	225,519	252,528	244,057	230,630	217,203	200,834		
Other Current Assets	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150	5,150		
Total Current Assets	1,327,017	1,327,672	1,369,742	1,510,159	1,630,672	1,566,507	1,586,723	1,605,586	1,585,904	1,866,960	1,734,051	0	0
Fixed Assets													
1760 - Vehicles	1,999,933	2,056,510	2,066,747	2,128,546	2,128,546	2,128,546	2,128,546	2,138,142	2,194,343	2,194,343	2,194,343		
1800 - Right to Use Leased Assets	252,924	252,924	252,924	252,924	252,924	252,924	252,924	193,413	193,413	193,413	193,413		
500 - Other Fixed Assets	530,788	530,788	530,788	543,797	543,797	543,797	543,797	543,797	543,797	543,797	543,797		
Total Fixed Assets	2,783,646	2,840,222	2,850,459	2,925,267	2,925,267	2,925,267	2,925,267	2,875,352	2,931,552	2,931,553	2,931,552	0	0
1800 - Accumulated Depreciation	(1,851,009)	(1,875,442)	(1,900,054)	(1,921,473)	(1,939,468)	(1,939,468)	(1,966,774)	(1,983,927)	(1,997,879)	(2,015,777)	(2,032,630)		
TOTAL ASSETS	\$2,259,654	\$2,292,452	\$2,320,147	\$2,513,953	\$2,616,471	\$2,552,306	\$2,545,216	\$2,497,010	\$2,519,577	\$2,782,736	\$2,632,973	\$0	\$0
LIABILITIES & EQUITY													
Liabilities													
Current Liabilities													
2100 - Accounts Payable	\$17,765	\$9,228	\$29,389	\$29,826	\$75,861	\$33,598	\$9,630	\$39,373	\$25,778	\$98,571	\$32,649		
Other Current Liabilities													
2300 - Accrued Expenses Payable	35,266	50,432	2	12,099	27,189	28,093	38,234	2	2	11,305	21,970		
2400 - Accrued Liabilities	61,701	61,701	61,701	61,701	61,701	61,701	61,701	66,846	66,846	66,846	66,846		
2410 - Leased Liability	232,470	232,470	232,470	232,470	232,470	232,470	232,470	166,862	166,862	166,862	166,862		
2600 - Deferred Revenues	38,241	38,241	38,241	38,241	38,241	38,241	38,241	0	0	0	0		
2761 Loan - Alamance County	-	-	-	-	-	-	-	-	-	-	-		
Total Other Current Liabilities	367,678	382,844	332,414	344,511	359,601	360,505	370,646	233,510	233,510	244,813	255,478	0	0
Total Liabilities	385,444	392,072	361,813	374,337	435,462	394,103	380,276	272,883	259,289	343,384	288,127	0	0
Equity													
Opening Bal Equity													
Total 2810 - Contributed Capital	-	-	-	-	-	-	-	-	-	-	-	-	-
2810 Goodwill	-	-	-	-	-	-	-	-	-	-	-	-	-
2820 - Investment in Fixed Assets	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	1,841,229	2,182,642	2,182,642	2,182,642	2,182,642		
2825 - Lien Reduction	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,299,986)	(1,560,334)	(1,560,334)	(1,560,334)	(1,560,334)		
2830 - Unrestricted Net Assets	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)	(82,555)		
To 2900 - Fund Balance/Retained Earnings	458,688	458,688	458,688	458,688	458,688	458,688	458,688	\$539,754	\$539,754	\$539,753	\$539,754	\$0	\$0
3900 - Retained Earnings	1,337,408	1,426,692	1,471,098	1,471,098	1,471,098	1,471,098	1,471,098	1,425,670	1,425,670	1,425,670	1,425,670		
Net Income	78,114	14,999	26,546	209,830	251,223	228,417	235,154	258,705	294,866	473,929	379,424		
Total Equity	1,874,210	1,900,379	1,958,332	2,139,616	2,181,010	2,158,204	2,164,941	2,224,128	2,260,289	2,439,352	2,344,847	0	-1
TOTAL LIABILITIES & EQUITY	\$2,259,654	\$2,292,451	\$2,320,145	\$2,513,953	\$2,616,472	\$2,552,306	\$2,545,217	\$2,497,011	\$2,519,578	\$2,782,736	\$2,632,974	\$0	\$0

Alamance County Transportation Authority Exp. Reimbursement YTD		5307 -Urban OOC & 5307 Gen Public & 5307 SUBS Capital	5307 CARES - Urban & 5307 FTA ARP	5310	5311 CARES - Rural	ROAP EDTAP	ROAP EMPLOYMENT	ROAP GEN PUBLIC	COG Dial-a-Ride (Medical) PTRC	COG (General) CONG, MEALS & Friendship - PTRC 284	DSF	CONTRACT	RECAPITAL	TOTAL
Average Revenue Mile/Trip		8.2	7.9	8.8	12.8	12.7	13.4	13.5	8.5	10.0	6.7	7.8	2.3	
1)	Rev Miles Routematch - 07/01/25 - 09/15/25	43,828	4,636	25,808	3,804	5,654	2,430	9,225	8,880	2,507	18,437	17,828	0	350,395
	Revenue Miles Ecolane - 09/19/25 - 04/30/26	90,741	12,826	52,224	10,250	25,621	11,021	40,552	19,933	9,987	38,017	39,223	588	493,941
	TOTAL REVENUE MILES	134,369	17,462	77,830	14,054	31,175	13,451	49,777	28,813	12,494	57,454	57,052	588	
2)	% Revenue Miles	27.2%	3.5%	15.8%	2.8%	6.3%	2.7%	10.1%	5.9%	2.5%	11.6%	11.6%	0.1%	100.0%
3)	Urban*	100%	100%	75.87%	0.00%	0.00%	0.00%	0%	75.87%	75.87%	100.00%	100.00%	100.00%	
4)	Rural*			24.1%	100%	100.0%	100.0%	100%	24.1%	24.1%				
5)	Both			No	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	
5a)	Trips - Routematch - 07/01/25 - 09/15/25	4128	446	2529	355	558	219	837	842	280	1884	1870	0	42,638
	Trips - Ecolane - 09/19/25 - 04/30/26	12,308	1,753	6,536	798	1,902	783	2,797	2,565	871	6,630	6,636	281	56,845
5b)	Urban Trips	16,437	2,199	9,064	1,113	2,460	1,002	3,634	3,407	1,281	8,524	7,806	281	
	Cost per trip	\$ 38,2959	\$ 34,9431	\$ 38,1619	\$ 48,1634	\$ 42,5787	\$ 44,6241	\$ 46,2303	\$ 36,9501	\$ 42,3101	\$ 30,3981	\$ 35,5090	\$ 8,1882	\$ 37,7080
* Per Rich Bentley Cost Allocation Model for ACTA		Total DMC		Total DMC		Total DMC		Total DMC		Total DMC		Total DMC		
	RouteMatch - Service Miles 07/01/25 - 09/15/25	39,212	4,613	23,233	3,781	5,323	2,228	7,728	8,240	2,644	18,522	16,404	0	131,929
	Ecolane - Service Miles 09/19/25 - 04/30/26	108,840	15,353	64,287	12,745	30,843	12,932	48,732	24,378	12,205	46,340	47,666	707	425,206
	TOTAL SERVICE MILES	148,152	19,966	87,500	16,526	36,266	15,160	56,461	32,617	14,849	64,862	64,070	707	557,135
	% of Total	28.7%	3.9%	17.4%	3.1%	4.9%	1.7%	5.8%	3.1%	3.9%	14.6%	12.4%	0.8%	100.0%
Expense Distributions														
6)	Total Operating Expenses (Column J Exp. x row 2 rate)	\$ 385,416	\$ 46,319	\$ 206,445	\$ 37,278	\$ 82,693	\$ 35,878	\$ 132,033	\$ 78,454	\$ 33,140	\$ 162,387	\$ 151,330	\$ 1,554	\$ 1,311,738
Less Unallowable														
7)	Taxes (Column J x row 2 rate)	\$ 113	\$ 15	\$ 65	\$ 12	\$ 26	\$ 11	\$ 42	\$ 24	\$ 10	\$ 48	\$ 48	\$ 0	\$ 414
	Fuel Tax	\$ 7,249	\$ 942	\$ 4,352	\$ 758	\$ 1,082	\$ 726	\$ 2,686	\$ 1,555	\$ 674	\$ 3,100	\$ 3,078	\$ 32	\$ 28,680
8)	Net Operating Expense	\$ 348,054	\$ 45,382	\$ 202,191	\$ 36,598	\$ 80,985	\$ 34,941	\$ 128,306	\$ 74,874	\$ 32,466	\$ 149,248	\$ 148,206	\$ 1,522	\$ 1,284,843
9)	Total Administrative Expense (Column J X row 2 rate)	\$ 184,284	\$ 21,347	\$ 95,148	\$ 17,180	\$ 38,111	\$ 18,443	\$ 60,851	\$ 35,238	\$ 15,274	\$ 70,238	\$ 69,745	\$ 716	\$ 604,548
Less Unallowable														
10)	Taxes & Non Cap Equip (Column J Exp. X row 2 rate)	\$ 714	\$ 93	\$ 414	\$ 75	\$ 166	\$ 71	\$ 265	\$ 153	\$ 66	\$ 305	\$ 303	\$ 3	\$ 2,625
11)	Loan Reduction (Column J X row 2)	\$ (42,696)	\$ (5,547)	\$ (24,726)	\$ (4,466)	\$ (9,304)	\$ (4,273)	\$ (15,813)	\$ (9,156)	\$ (3,969)	\$ (18,252)	\$ (18,124)	\$ (186)	\$ (156,512)
Less Administrative Leave (Act 8 12)														
12)	Net Admin. Expense (Rows 10+11+12+13)	\$ 122,292	\$ 15,893	\$ 70,835	\$ 12,791	\$ 28,373	\$ 12,242	\$ 45,303	\$ 26,232	\$ 11,371	\$ 62,290	\$ 51,924	\$ 533	\$ 450,261
Line Item Adjustment														
12a)	Net Admin Expense - Adjusted	\$ 122,292	\$ 15,893	\$ 70,835	\$ 12,791	\$ 28,373	\$ 12,242	\$ 45,303	\$ 26,232	\$ 11,371	\$ 62,290	\$ 51,924	\$ 533	\$ 450,261
Allocated Admin. Exp. (Split)														
13)	FTA Allocated (Row 3 x 12)	\$ 122,292	\$ 15,893	\$ 53,742	\$ -	\$ -	\$ -	\$ -	\$ 19,933	\$ 8,627	\$ 52,290	\$ 51,924	\$ 533	\$ 324,871
14)	NCDOT Allocated (Already rec'd in 5311)	\$ -	\$ -	\$ 17,092	\$ 12,791	\$ 28,373	\$ 12,242	\$ 45,303	\$ 6,330	\$ 2,744	\$ -	\$ -	\$ -	\$ 124,874
15)	Total Reimbursable Expenses (Rows 8 + 13)	\$471,346	\$81,255	\$285,923	\$36,508	\$90,985	\$34,941	\$128,306	\$94,777	\$41,083	\$201,538	\$200,129	\$2,055	\$1,609,847
15a)	Actual Fares	29.3%	3.8%	15.9%	2.3%	5.0%	2.2%	8.0%	5.9%	2.6%	12.5%	12.4%	0.1%	100.000%
15b)	Net Reimbursable Exp. less Fares (rows 15-23)	\$ 471,346	\$ 81,255	\$ 255,923	\$ 38,508	\$ 80,985	\$ 34,941	\$ 128,306	\$ 84,777	\$ 41,083	\$ 201,539	\$ 200,129	\$ 2,055	\$ 1,607,792
16)	Grant Amount (some include local match)	\$818,570	\$190,919	\$387,616	\$464,579	\$120,828	\$42,897	\$94,210	\$143,907	\$53,164	\$358,918	\$172,881	\$160,000	\$2,893,599
											XXX	XXX		\$0
17)	Current Budget - FY2025-2026	\$810,768	\$218,024	\$287,818	\$184,904	\$121,075	\$38,200	\$87,351	\$128,516	\$47,848	\$285,000	\$275,000	\$150,000	\$2,343,002
	July - June Net Reimbursable Expenses (+/-)	\$ (471,346)	\$ (81,255)	\$ (255,923)	\$ (36,508)	\$ (80,985)	\$ (34,941)	\$ (128,306)	\$ (94,777)	\$ (41,083)	\$ (201,538)	\$ (200,129)	\$ (2,055)	\$ (1,607,792)
	Return of expired funds													
	Budget Balance	\$ 39,420	\$ 158,769	\$ 31,895	\$ 158,096	\$ 40,090	\$ 1,259	\$ (41,955)	\$ 34,739	\$ 6,795	\$ 83,451	\$ 74,871	\$	\$ 735,210

Peter Murphy - exec

From: Avery (Mott MacDonald), Lisa N <ext-lnavery@ncdot.gov>
Sent: Thursday, April 30, 2026 2:55 PM
To: Peter Murphy - exec
Cc: Catherine Walker - accthr; Freitag, Carolyn M; Hamilton, Casondra L
Subject: Special Initiative ConCPT Funding Grant

Peter,

Good afternoon! I am writing to you about the Special Initiative ConCPT grant opportunity. We are extending the application deadline for this grant program to **May 15th**.

This is a tremendous opportunity for many of our partners to apply for grant funding this year.

As a reminder of the grant requirements:

- This grant requires two public agencies to coordinate transit service.
- ConCPT provides \$200,000 per participating agency per year.
- This funding is 100% State funding with no local match required
- You do not have to be a currently funded ConCPT application project.
- IMD will use your current FY 27 master documents already on file for the purposes of this application.
- For the systems that have not completed the FY27 Master Documents, you may submit those necessary supplemental documents following the submittal of the ConCPT EBS application.
- The required MOU/MOA may be approved by your Board and submitted to IMD following the EBS application submission.

Please let me know if your agency is planning to apply for the Special Initiative ConCPT grant or if you will not be taking advantage of this unique funding opportunity. Please notify us of your intentions either way.

Let us know if you have any questions.

Have a great day!

Lisa

Lisa Avery
Interim - Western Piedmont
Senior Regional Grant Specialist

Integrated Mobility Division
North Carolina Department of Transportation
(919) 762-3734
ext-lnavery@ncdot.gov

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SPECIAL INITIATIVE ConCPT FUNDS APPLICATION

PART 1: Applicant Information

Project's Service Area: Orange County Public Transportation and Alamance County Transportation Authority List the NCDOT grantees involved in the proposed project.	
Project Manager and Title:	Jamael Wiley, Transit Operations and Planning Manager
Telephone:	Area Code: 919 Phone Number: 245 - 2006
Fax:	Area Code: 919 Phone Number: 245 - 7132
E-mail Address:	jwiley@orangecountync.gov
Website Address:	orangecountync.gov/transit

PART 2: Project Information

INSTRUCTIONS – Fill out only Section A or Section B based on the type of project being proposed. Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary. NCDOT will use the answers the applicant provides to determine whether the project is worthy of funding. The details are important, and applicants should provide detailed answers to these questions.

A. CONSOLIDATION PROJECTS

Funding Source	ConCPT
List NCDOT Grantees as of June 30, 2026 to be Consolidated into a Single Grantee by June 30, 2027	
Total Project Administrative and/or Operating Cost:	\$
Total ConCPT Funds Requested (Refer to the General Guidance section for maximum funding levels)	Total ConCPT Request \$

1. Provide a description of your proposed project.

Answer:

UNIFIED GRANT APPLICATION

- Describe how the ConCPT funding will assist with the consolidation. Be specific in how the funds will be used and the anticipated impact of these funds.

Answer:

- Describe the major milestones to be achieved and the expected timeline for achieving them.

Answer:

- Describe how the new single grantee will ensure all Federal and State oversight measures are taking place.

Answer:

B. COORDINATION PROJECTS

Funding Source	ConCPT
List NCDOT Grantees Involved in this Coordination Project (must be 2 or more)	Orange County Public Transportation and Alamance County Transportation Authority
Total Project Operating Cost:	Operating \$ 392,380
Total ConCPT Funds Requested (Refer to the General Guidance section for maximum funding levels)	Total ConCPT Operating Funds Request \$ 395,000

- Provide a description of the proposed project, including the proposed days and times of the service. Be certain to attach a map showing the proposed route design, transfer points, and major destinations (medical facilities, intercity facilities, educational facilities etc.). The map will supplement the description, but a full text description should be provided. Include how the costs of the service will be determined, the rates as well as an hourly wait time charge.

Answer: OCPT and ACTA propose a coordinated cross-county demand response project to improve access between Orange County and Alamance County for trips that are difficult to serve under separate jurisdictional operating models. The project focuses on coordinated, agency-supported demand response trips that connect residents across county lines to essential destinations for health care, education, senior services, civic access, community services, and shopping.

Proposed operating days and times: Monday through Friday, 8:00 a.m. to 5:00 p.m., subject to trip eligibility, reservation procedures, vehicle availability, and each agency's adopted operating policies. Trips will be scheduled through the appropriate agency and coordinated between OCPT and ACTA when the requested origin, destination, rider eligibility, or sponsoring agency requires cross-county service coordination.

Primary coordination areas and destinations include Orange County residents traveling to Alamance County destinations such as Alamance Crossing/shopping outlets, Alamance County health centers, medical offices, Alamance Community College facilities, and other approved destinations; and Alamance County residents traveling to Orange County destinations such as Orange County senior centers, UNC Hospital and related medical facilities, Durham Tech Community College, the Orange County Courthouse, Efland-Cheeks Community Center, and other approved civic, educational, medical, and community destinations. Mebane will remain a key transfer and coordination area because it sits along the shared regional edge of both county service areas.

Cost methodology: Demand response trips will be billed using the formula: Agency billable amount = agency client passenger trips x agency cost per passenger trip. Orange County’s current demand response cost per passenger trip for this project is \$77.44. Orange County’s current fixed route cost per trip is \$51.02 Alamance County’s current demand response cost per passenger trip for this project is \$36.04. Trips will be tracked by passenger trip, date of service, rider agency affiliation or sponsoring agency, origin, destination, and trip purpose when applicable. The final agreement may also identify documentation standards for cancellations, no-shows, companion/escort trips, and multi-load trips.

2. Describe how service is currently being provided to the areas in Question 1 by the grantees involved in the project and how the proposed project will improve upon this existing situation. Be specific and detailed.

Answer: OCPT currently provides transportation within its own jurisdictional service structure, including demand response service for eligible and approved trips. ACTA provides county transportation services for Alamance County residents and coordinates trips under its own operating policies and eligibility requirements. Because each agency primarily operates within its own service area, cross-county trips can be limited by jurisdictional boundaries, eligibility rules, reservation procedures, vehicle availability, and funding source restrictions.

The proposed coordination project improves this existing situation by creating a structured method for planning, scheduling, documenting, and billing cross-county demand response trips between OCPT and ACTA. The project will support clearer handoffs between agencies, more consistent rider guidance, documented trip eligibility, standardized billing records, and stronger access to regional destinations. The project will also allow both agencies to test and refine cross-county demand response coordination without duplicating service where demand may be better served through reservation-based transportation.

3. Fill out the table below based on the existing service being provided to the destinations in Question 1 and the proposed service:

	Existing Service (actual)	Proposed Service (estimates)
Trips (annual)	0.0	2496
Revenue Hours (annual)	0.0	1743
Revenue Miles (annual)	0.0	14805
Cost per Trip (average)	\$ 0.0	\$ 54.84
Fare per Trip (average)	\$ 0.0	\$ 4.00
Operating Expenses (annual)	\$ 0.0	\$ 395,000

4. Describe the cost sharing and billing arrangements between the grantees involved in the project.

Answer: OCPT and ACTA will use a written interlocal agreement, memorandum of understanding, or service agreement that identifies each agency's service responsibilities, rider eligibility responsibilities, approved billing rates, reporting requirements, invoicing schedule, documentation standards, dispute resolution process, and records retention expectations. The agreement will describe when OCPT will operate and bill a coordinated trip, when ACTA will operate and bill a coordinated trip, and how the agencies will handle trips that include riders, destinations, or funding responsibilities connected to both counties.

Billing will use the formula: Agency billable amount = agency client passenger trips x agency cost per passenger trip. Each billable trip will be supported by trip manifests, scheduling records, rider or sponsoring agency affiliation, origin/destination documentation, and monthly summary reports. Passenger fares, if charged, will be credited or accounted for according to the final agreement.

Invoices may be issued monthly or quarterly based on the final agreement. Each invoice will include the number of coordinated agency client passenger trips, approved cost per passenger trip, any approved wait time charges, passenger fare credits or revenue treatment, and the resulting agency-supported amount. Supporting documentation will be retained by the billing agency and made available for NCDOT review, local audit review, and grant compliance monitoring

5. Describe the major milestones to be achieved and the expected timeline for achieving them.

Answer:

- Pre-award / June 2026: Finalize the demand response-only project scope, participating grantees, eligible cross-county destinations, transfer points, reservation procedures, billing method, reporting format, and draft agreement documents so service can begin on July 1, 2026.
- July 1, 2026: Begin the FY27 ConCPT coordinated demand response project period. OCPT and ACTA will implement the agreed reservation, referral, scheduling, transfer-point, billing, and reporting procedures for coordinated trips between Orange County and Alamance County.
- July-September 2026: Conduct initial operating period and staff refresher training. Monitor trip requests, completed trips, denials, customer service issues, transfer-point activity at Walmart Mebane and Mebane Cone Health Park and Ride, and invoice documentation. Make minor procedure adjustments as needed.
- October-December 2026: Continue regular project operations and complete monthly or quarterly reporting and billing reconciliation. Review trip patterns, destination demand, missed/denied trip issues, customer feedback, and coordination needs between dispatch/reservation staff.
- January-March 2027: Complete mid-year project review. Evaluate ridership, operating cost, cost per passenger trip, billing accuracy, transfer-point effectiveness, customer access outcomes, and whether service procedures need to be modified for the remainder of the grant period.
- April-May 2027: Prepare year-end evaluation materials, continuation recommendations, final budget projections, and documentation needed for any FY28 coordination request, agreement renewal, or local approval process.
- June 30, 2027: Complete the FY27 project operating period. Finalize closeout reporting, billing reconciliation, performance summary, lessons learned, and recommendations for continuing, expanding, or modifying the coordinated demand response model.

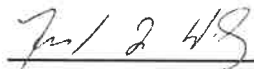
List Attachments:

Resolutions:

Budget:

Other:

The information provided in this application is true and accurate to the best of my knowledge and ability.



Signature

05/12/2026

Date

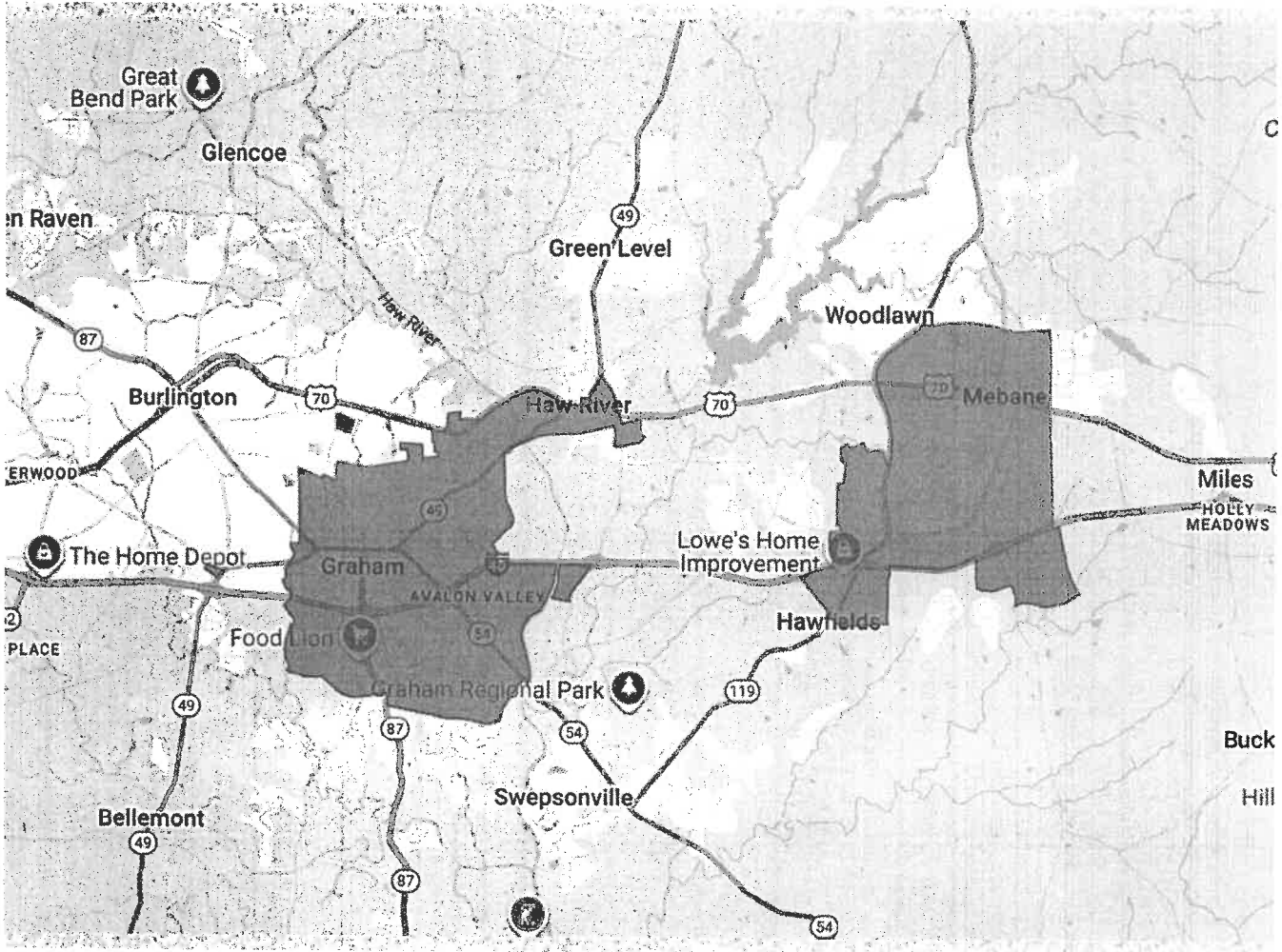
Transportation

North Carolina Commerce Park

- Alamance Foods
- Amazon
- Lidl
- Revere Copper
- Sunlight Batteries
- UPS
- Walmart

ACTA Microtransit

Month	Trips	Self-service Accounts
October	3	5
November	21	7
December	15	14
January 2026	52	26
February	98	13
March	42	16
April	22	10
Total	253	91



FY 28 DELEGATION OF AUTHORITY

Date: _____

I Michael Snyder (Printed Name of Authorized Official)
Board Chair (Title of Authorized Official)
of Alamance County Transportation Authority (Authorized Official's Agency)
as the designated party for Alamance County Transportation Authority (ACTA)
(Grant Recipient/Application Agency) with authority to submit funding applications and enter into
contracts with the North Carolina Department of Transportation and execute all agreements and
contracts with the NCDOT Integrated Mobility Division, hereby delegate authority to the
individual(s) filling the positions as indicated below:

Primary Designee: Peter Murphy
Alamance County Transportation Authority

Reimbursement Requests:	<input checked="" type="checkbox"/> YES
Budget Revisions:	<input checked="" type="checkbox"/> YES
Budget Amendments:	<input checked="" type="checkbox"/> YES
Period of Performance Extensions:	<input checked="" type="checkbox"/> YES
Other	<input type="checkbox"/> YES

Alternate Designee #1: Catherine Walker
Alamance County Transportation

Reimbursement Requests:	<input checked="" type="checkbox"/> YES
Budget Revisions:	<input checked="" type="checkbox"/> YES
Budget Amendments:	<input checked="" type="checkbox"/> YES
Period of Performance Extensions:	<input checked="" type="checkbox"/> YES
Other	<input type="checkbox"/> YES

Alternate Designee #2:

Reimbursement Requests:	<input type="checkbox"/> YES
Budget Revisions:	<input type="checkbox"/> YES
Budget Amendments:	<input type="checkbox"/> YES
Period of Performance Extensions:	<input type="checkbox"/> YES
Other	<input type="checkbox"/> YES

Signature of Authorized Official



TITLE VI PROGRAM REPORT
SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects

(Complete and sign either Part A or B, whichever is applicable; and Part C)

Part A - No complaints or Lawsuits Filed

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against Alamance County Transportation Authority during the period July 1, 2025 through June 30, 2026.

Michael Snyder Board Chair
Printed Name of Authorized Official Title of Authorized Official

Signature of Authorized Official Date

Part B - Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against during during the period July 1, 2025 through June 30, 2026.

Table with 4 columns: Complainant Name/Address/Telephone Number, Date, Description, Status/Outcome

(Attach an additional page if required.)

Printed Name of Authorized Official Title of Authorized Official

Signature of Authorized Official Date

Part C - Title VI Plan

Do you currently have a Title VI Plan: Yes Date of last plan update: 04/22/26